

MEMORANDUM

January 31, 2020  
**M0943-MD**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

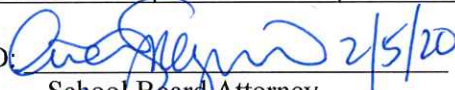
THROUGH: Ron Y. Steiger, Chief Financial Officer


FROM: Mario De Barros, Chief Procurement Officer  
 Procurement Management Services

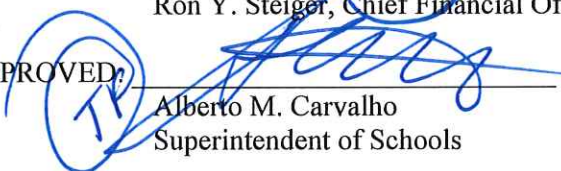
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-013-YWP	Charter Bus Services, In and Out of County	September 7, 2016	2 - 1 year terms	N/A	3 years	1	\$59,100.00 (as of 1/22/2020)	N/A	3/6/2020 through 7/6/2020	Originating department has requested to utilize the second contract extension for these services, while we finalize the scope for the new solicitation. The department is currently making revisions that will align with the new specifications that have been issued by the Department of Education. ✓

REVIEWED:  2/5/20  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

2020 FEB -6 AM 10:37

SUPERINTENDENT'S OFFICE

MD:mj

FINANCIAL SERVICES  
 2020 FEB -5 PM 4:16

1285.13 20-00-1350-A29

**CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-15-013-YWP

Contract Title: CHARTER BUS SERVICES, IN AND OUT OF COUNTY

Board Meeting Date: September 7, 2016    Agenda Item: E-142

Purpose of Contract: The purpose of this Invitation To Bid (ITB) is to obtain preapproved vendors to provide charter bus services for in and out of county traveler, for The School Board of Miami-Dade County, Florida.

Initial Award Amount: N/A

Current Extension Amount: N/A

Current Extension Period: September 6, 2019 – March 5, 2020

Recommended Extension Award Amount: N/A

Recommended Extension Period: March 6, 2020 – July 6, 2020

This is the second extension of the contract. The awardee has agreed to extend for an additional four (4) month period, by letter on file.

Vendors Recommended for Contract Extension: Eighteen (18)

Academy Bus, LLC	
Ace Tours and Transportation, Inc.	<b>SBE</b>
American Coach Inc.	<b>MBE/MWBE, HISPANIC AMERICAN</b>
Atlantic Charters, Inc.	
Classic Bus Lines, Inc.	
Empire Coach Line, Inc.	
Express Transportation, Inc.	
FloridaTours.com, LLC	
Florida Trails, Inc.	
Heavenly Charter, Inc.	<b>MBE/MWBE, AFRICAN AMERICAN</b>
J & A Bus Services Corp.	<b>MBE, HISPANIC AMERICAN</b>
King's College Tours, Inc.	<b>SBE/MWBE, AFRICAN AMERICAN</b>
Miami Jet Tours, Inc.	
Motorcoach Class "A" Transportation, Inc.	
Safeguard America, Inc.	
Travel By Bus!, LLC	
Unique Charters, Inc. DBA Unique Transportation	<b>MBE/MWBE, AFRICAN AMERICAN</b>
VIP's Jet Tours, Corp.	

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six (6) month period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2019, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach counties; however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Miranda James, Procurement Director

Date: 2/4/2020

  
Mario De Barros, Chief Procurement Officer

Date: 2/5/2020