

MEMORANDUM

January 27, 2020  
**M0939-MD**  
 MD/995-1434

SUPERINTENDENT'S OFFICE  
 2020 FEB -3 PH 12:26

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer  
 Procurement Management Services

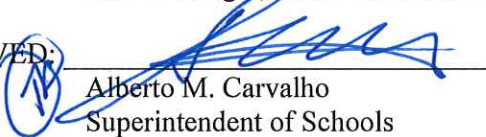
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-047-MT	External Independent Auditing Services	May 11, 2016	2 - 1 year term	\$975,000	3 years	1	\$295,000	\$295,000 for the audit of financial records and \$45,000 for the Federal Single Audit	05/11/2020 through 05/10/2021	Originating department has requested to utilize final extension. Department will work with the applicable Committees to start the new solicitation process prior to contract extension.

REVIEWED:  1/29/20  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

FINANCIAL SERVICES  
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**CONTRACT EXTENSION SUMMARY**

Contract No.: **RFP-15-047-MT**

Contract Title: **EXTERNAL INDEPENDENT AUDITING SERVICES**

Board Meeting Date: **May 11, 2016**      Agenda Item: **E-144**

Purpose of Contract: **The purpose of this Request for Proposals ("RFP") is to obtain external independent auditing services.**

Initial Award Amount: **\$975,000**

Initial Contract Award Period and Extension: **May 11, 2016 through May 11, 2019**  
**Three (3) year, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.**

Current Extension Amount: **May 11, 2019 through May 11, 2020**

Current Extension Period: **\$295,000**

Recommended Extension Award Amount: **\$340,000**

Recommended Extension Period: **May 11, 2020 through May 11, 2021**  
**This is the final extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter on file.**

Vendors Recommended for Contract Extension: **One (1)**

- 1. RSM US, LLP**

Cost Savings: **No**

Justification: **It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from the continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2019, indicated an increase of 0.2% with an index of 2.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.**

Benchmark: **N/A**

Authorization to proceed with extension:  Approved

Denied

Buyer:   
Charisma Montfort, Procurement District Director

Date: January 27, 2020

  
Mario De Barros, Chief Procurement Officer

Date: 1/28/2020