

MEMORANDUM

January 27, 2020

M0938-MD

MD/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Mario De Barros, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

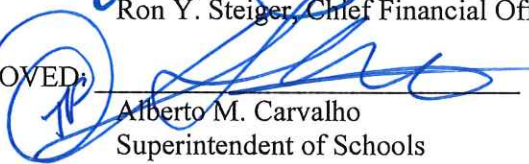
Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-032-MT	Auction Services	February 22, 2016	2 - 1 year term	\$150,000	3 years	1	\$253,764.54 Net Proceeds for Contract Year.	\$50,000	3/9/2020 through 3/8/2021	Originating department has requested to utilize second and final extension. Contract is also revenue generating.

REVIEWED:  2/3/20

School Board Attorney

RECOMMENDED: 

Ron Y. Steiger, Chief Financial Officer

APPROVED: Alberto M. Carvalho
Superintendent of Schools

MD:cm

SUPERINTENDENT'S OFFICE
2020 FEB -5 AM 9:11FINANCIAL SERVICES
MD/995-1434

2020 FEB -3 PM 2:15

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-032-MT

Contract Title: AUCTION SERVICES

Board Meeting Date: March 9, 2016 Agenda Item: E-142

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, auction services that may be provided on-site or online.

Initial Award Amount: \$150,000

Initial Contract Award Period and Extension: March 9, 2016 through March 8, 2019
Three (3) years, with an option to extend for three (3) additional one (1) year periods beyond the expiration date of the current contract period.

Current Extension Amount: \$50,000

Current Extension Period: March 9, 2019 through March 8, 2020

Recommended Extension Award Amount: \$50,000

Recommended Extension Period: March 9, 2020 through March 8, 2021
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Bidera, LLC

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from the continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2019, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☐ Approved

☐ Denied

Buyer: _____

Charisma Montfort, Procurement District Director

Date: _____

1/27/2020

Mario De Barros, Chief Procurement Officer

Date: _____

1/28/2020