

MEMORANDUM

October 18, 2019
M0913-JAG
 JAG/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Joseph, A. Gomez, Interim Chief Procurement Officer
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-16-032-HR	HVAC Parts and Supplies, Manufacturer Discount	December 6, 2017	3-1year	\$6,000,000.00	2 year	0	\$5,950,218.00	\$3,000,000.00	12/06/19 through 12/05/20	Originating department has requested to utilize the first contract extension for these services.

REVIEWED:  10/23/19
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

JAG:ea

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SUPERINTENDENT'S OFFICE

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CONTRACT EXTENSION SUMMARY

Contract No.: ITB-16-032-HR

Contract Title: HVAC Parts and Supplies, Manufacturer Discount

Board Meeting Date: December 6, 2017 Agenda Item: E-142

Purpose of Contract: The purpose of this contract is to secure single, fixed, percentage discounts from the Manufacturer's Suggested Retail Price (MSRP) list, to purchase HVAC equipment, parts, and supplies for Maintenance Operations.

Initial Award Amount: \$6,000,000

Initial Contract Award Period and Extension: December 6, 2017 – December 5, 2019
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Required Licenses and/or Certifications: Yes, see attached No

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$3,000,000

Recommended Extension Period: December 6, 2019 – December 5, 2020
This is the first extension of the contract.

Vendors Recommended for Contract Extension: Ten (10)

Allied Controls Inc.
Century AAA Ltd. dba AAA Supply
CMH Solutions, Inc.
Condo Electric Supply, Inc.
Design Controls, Inc. dba DCI Systems Group
Economic Electric Motors
Stromquist & Company, Inc.
The Ware Group LLC dba Johnstone Supply
Trane Us, Inc.
Waco Filters Corporation

MWBE, HISPANIC AMERICAN

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one-year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of September 2019, indicated an increase of 0.1%. Over the last 12 months, the all items index increased 1.7% before seasonal adjustment. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A.

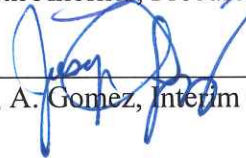
Approved

Denied



Elizabeth Ahorner, Procurement Analyst

Date: 10/18/2019



Joseph, A. Gomez, Interim Chief Procurement Officer

Date: 10-18-2019