

MEMORANDUM

August 06, 2019  
**M0895-MYT**  
 MYT/995-1434

SUPERINTENDENT'S OFFICE  
 2019 AUG 20 AM 9:36

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-056-HR	Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services	June 22, 2016	3-1year	\$322,150	2 years	1	\$145,894.74	\$81,000	12/22/19 through 06/21/20	Originating department has requested to utilize the final contract extension for these services, while a new ITB will be released and awarded no later than April 2020.

REVIEWED:  8/16/19  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

MYT:ea

FINANCIAL SERVICES

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**CONTRACT EXTENSION SUMMARY**

Contract No.: ITB-15-056-HR

Contract Title: Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services

Board Meeting Date: November 22, 2016                      Agenda Item: F-61

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices, to furnish all labor, supervision, materials, equipment and transportation necessary to pump-out and repair grease traps, septic tanks and storm drains, North and South of Flagler Street

Initial Award Amount: \$332,150

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: \$162,000

Current Extension Period: June 22, 2018 – June 21, 2019

Recommended Extension Award Amount: \$81,000

Recommended Extension Period: December 22, 2019 – June 21, 2020  
This is the second extension of the contract. The awardees have agreed to extend for an additional six(6) month period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Carlos Rivero Plumbing and Septic Tank Contractor, Inc.                      **MBE/MWBE  
HISPANIC AMERICAN**

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six-month period, to benefit from continuity of service. This extension is based on the terms, and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

Approved

Denied

  
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Elizabeth Ahorner, Procurement Analyst

  
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Melody Thelwell, Chief Procurement Officer

Date: 08/06/2019

Date: 8/6/19