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TO:

Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH:

Ron Y. Steiger, Chief Financial Officer

FROM:

Melody Y. Thelwell, Chief Procurement Officer

Procurement Management Services

SUBJECT:

SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	, Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason for Contract extension vs. re-Bid
ITB-16-009-MT	Student and Class Pictures for Certified Small Businesses	September 7, 2016	2- 1/year	NA	3 years	0	N/A	N/A	9/7/2019 through 3/6/2020	Originating department has requested to utilize first extension for these services, while a new ITB will be released and awarded by December 2019.

REVIEWED

School Board Attorney

RECOMMENDED:

Ron Y. Steiger, Chief Financial Officer

APPROXED

Alberto M. Carvalho

Superintendent of Schools

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SANCE CHATEMBENT'S OFFICE

1251.24 19-00-691- FPI

CONTRACT EXTENSION SUMMARY

Contract No.:

ITB-16-009-MT

Contract Title:

Student and Class Pictures for Certified Small Businesses

Board Meeting Date:

September 7, 2016

Agenda Item: E-144

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors to

provide student and class picture services for Miam-Dade County Public

Schools.

Initial Award Amount: N/A

Initial Contract Award Period and Extension:

September 7, 2016 – September 6, 2019

Three (3) year period and, with an option to extend for two (2) additional one (1) year periods.

Recommended Extension Award Amount: N/A

Recommended Extension Period: September 7, 2019 – March 6, 2020

This is the first extension of the contract. The awardee have agreed to extend for an additional six (6) month period, by letter on file.

Vendors Recommended for Contract Extension: Two (2)

EMS Photo Corp

Nick's Photo Studio of Miami, Inc

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six (6) month period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of June 2019, indicated an increase of 0:1%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original

contract approved by the School Board.

Benchmark:

Attempts were made to benchmark against the School Boards of Broward and Palm Beach counties; however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension:		Approved		
		Denied		
Buyer:			Date: _	7/18/2019
Melody Y. Thelwell, Chief Procurem	ent Offi	icer	Date:	2/19/19.