

MEMORANDUM

SUPERINTENDENT'S OFFICE
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RUSH

July 9, 2019
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TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services



SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
15-075-AC	Kitchen Equipment Repairs And/Or Install	August 10, 2016	3	\$1,500,000	2 years	1	\$233,815.14	\$200,000	8/10/19 through 11/9/19	New bid will be awarded in September 2019.

REVIEWED:  7/16/19
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

FINANCIAL SERVICES
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CONTRACT EXTENSION SUMMARY

Contract No.: 15-075-AC

Contract Title: KITCHEN EQUIPMENT REPAIRS AND/OR INSTALL

Board Meeting Date: August 10, 2016 – Agenda Item F-60

Purpose of Contract: The purpose of this ITB is to establish a list of preapproved vendors with firm fixed labor costs for the initial term, to provide kitchen equipment maintenance, components, incidental materials and repairs, replace, retrofit, supplies and/or installation services, for the maintenance service centers servicing Miami-Dade County Public Schools

Initial Award Amount: \$1,500,000

Initial Contract Award Period and Extension: August 10, 2016 – August 9, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: \$750,000

Current Extension Period: August 10, 2018 – August 9, 2019

Recommended Extension Award Amount: \$200,000

Recommended Extension Period: August 10, 2019 – November 9, 2019
This is the second extension of the contract. The awardees have agreed to extend for an additional ninety (90) days, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

TWC Services, Inc.
Advance Case Parts, Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) days, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of May 2019, indicated an annual index increase of 0.1%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the contract awarded by The School Board of Broward County, Florida, is structured differently than M-DCPS, benchmarking cannot be conducted.

Authorization to proceed with extension: Approved
 Denied

H. Rose

Heather Rose, Procurement Analyst

Date: 7/9/19

M. Y. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date: 7/9/19