

MEMORANDUM

April 22, 2019  
M0870-MYT  
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Steiger, Chief Financial Officer

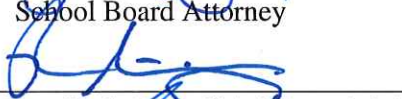
FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-038-VF	Elevator Services Contract	October 14, 2015	3- 1 year terms	\$1,200,000	2 year initial	2	\$402,548.53	\$600,000	10/14/2019 through 10/13/2020	Originating department has requested to utilize a contract extension for these services.

REVIEWED:  4/24/19  
School Board Attorney

RECOMMENDED:   
Ron Y. Steiger, Chief Financial Officer

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

MYT:mj

2019 APR 29 PM 2:36  
SUPERINTENDENT'S OFFICE

FINANCIAL SERVICES  
APR 26 AM 10:47

19-02-322-ALL



Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Miranda James, Director, Procurement Management

Date: 4/22/19

  
Melody Y. Thelwell, Chief Procurement Officer

Date: 4/24/19