

MEMORANDUM

March 15, 2019
M0861-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

F. minor Anderson on behalf of Melody Thelwell

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-079-YWP	External Independent Auditing Services Of Educational Facilities Impact Fees	September 7, 2016	2 - 1 year term	\$80,100	3 years	0	\$26,700	\$26,700	09/07/2019 through 09/06/2020	Originating department has requested to utilize first extension.

REVIEWED: *[Signature]* 3/20/19
 School Board Attorney

RECOMMENDED: *[Signature]* 3/20/19
 Ron Y. Steiger, Chief Financial Officer

APPROVED: *[Signature]*
 Alberto M. Carvalho
 Superintendent of Schools

FINANCIAL SERVICES

2019 MAR 20 PM 3:16

2019 MAR 21 PM 2:58

SUPERINTENDENT'S OFFICE

MYT:cm

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CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-15-079-YWP**

Contract Title: **EXTERNAL INDEPENDENT AUDITING SERVICES OF EDUCATIONAL FACILITIES IMPACT FEES**

Board Meeting Date: September 7, 2016 Agenda Item: E-147

Purpose of Contract: The purpose of this contract is to obtain the services of a public accounting firm whose partners or officers are independent certified accountants and are duly licensed to practice in the State of Florida, to perform an audit of the records of The School Board of Miami-Dade County, Florida, relating to the Educational Facilities Impact Fees established by the Interlocal Agreement between Miami-Dade County and The School Board.

Initial Award Amount: \$80,100

Initial Contract Award Period and Extension: September 7, 2016 through September 6, 2019
Three (3) year, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$26,700

Recommended Extension Period: September 7, 2019 through September 6, 2020
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. C Borders-Byrd CPA, LLC

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2018, indicated a decrease of 0.1% with an index of 1.9%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: 
Charisma Montfort, Procurement Director

Date: 3/15/19

 on behalf of Melody Thelwell.
Melody Y. Thelwell, Chief Procurement Officer

Date: 03/15/19