

MEMORANDUM

March 15, 2019

M0860-MYT

MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services*JA behalf of MT*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-078-YWP	External Independent Auditing Services For WLRN/TV And Radio, And Direct Support Organizations	September 7, 2016	2 – 1 year term	\$283,500	3 years	0	\$91,500	\$94,500	09/07/2019 through 09/06/2020	Originating department has requested to utilize first extension.

REVIEWED: *Gregory* 3/20/19

School Board Attorney

RECOMMENDED: *RS*

Ron Y. Steiger, Chief Financial Officer

APPROVED: *Alberto M. Carvalho*Alberto M. Carvalho
Superintendent of SchoolsFINANCIAL SERVICES
MAR 21 2019SUPERINTENDENT'S OFFICE
MAR 21 2019 PM 3:16
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CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-15-078-YWP**

Contract Title: **EXTERNAL INDEPENDENT AUDITING SERVICES FOR
WLRN/TV AND RADIO, AND DIRECT SUPPORT
ORGANIZATIONS**

Board Meeting Date: **September 7, 2016** Agenda Item: **E-146**

Purpose of Contract: The purpose of this contract is to obtain services of a public accounting firm whose partners or officers are independent certified accountants and are duly licensed to practice in the State of Florida, to perform audits of the records of The School Board of Miami-Dade County, Florida, relating to three direct-support organizations operated by the School Board: Magnet Educational Choice Association, Inc., The Miami Dade Coalition for Community Education, Inc., and Dade Athletic Foundation, Inc., and television and radio stations operated by the Board: WLRN-TV and WLRN-Radio.

Initial Award Amount: \$283,500

Initial Contract Award Period and Extension: **September 7, 2016 through September 6, 2019**
Three (3) year, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: **N/A**

Current Extension Period: **N/A**

Recommended Extension Award Amount: **\$94,500**

Recommended Extension Period: **September 7, 2019 through September 6, 2020**
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: **One (1)**

1. **C Borders-Byrd CPA, LLC**

Cost Savings: **No** ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2018, indicated a decrease of 0.1% with an index of 1.9%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: ☒ Approved

☐ Denied

Buyer:


Charisma Montfort, Procurement Director

Date:

3/15/19


Melody Y. Thelwell, Chief Procurement Officer

Date:

03/15/19