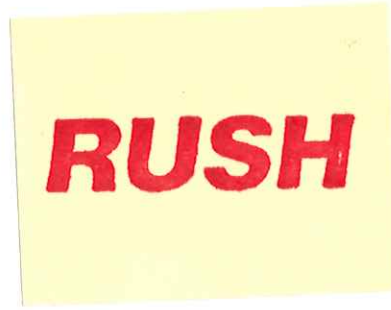


MEMORANDUM

March 15, 2019
M0859-MYT
 MYT/995-1434



TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer *JA on behalf of MT*
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-047-MT	External Independent Auditing Services	May 11, 2016	2 - 1 year term	\$975,000	3 years	0	\$975,000	\$295,000 for the audit of financial records and \$45,000 for the Federal Single Audit	05/11/2019 through 05/10/2020	Originating department has requested to utilize first extension.

REVIEWED: *[Signature]* 3/20/19
 School Board Attorney

RECOMMENDED: *[Signature]*
 Ron Y. Steiger, Chief Financial Officer

APPROVED: *[Signature]*
 Alberto M. Carvalho
 Superintendent of Schools

FINANCIAL SERVICES
 MAR 20 PM 3:16

MYT:cm

2019 MAR 21 PM 2:58

SUPERINTENDENT'S OFFICE

1227.000

19-CP-224-ALB

CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-15-047-MT**

Contract Title: **EXTERNAL INDEPENDENT AUDITING SERVICES**

Board Meeting Date: May 11, 2016 Agenda Item: E-144

Purpose of Contract: The purpose of this contract is to obtain services of a public accounting firm whose partners or officers are independent certified accountants and are duly licensed to practice in the State of Florida, to perform an audit of the financial statements and records in accordance with generally accepted auditing standards promulgated by the American Institute of Certified Public Accountants; and to perform the financial and compliance audit of all federal financial assistance (Single Audit)

Initial Award Amount: \$975,000

Initial Contract Award Period and Extension: May 11, 2016 through May 10, 2019
Three (3) year, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$295,000 for the audit of financial records and \$45,000 for the Federal Single Audit

Recommended Extension Period: May 11, 2019 through May 10, 2020
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. RSM US, LLP

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2018, indicated a decrease of 0.1% with an index of 1.9%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension: Approved
 Denied

Buyer: 
Charisma Montfort, Procurement Director

Date: March 12, 2019


Melody Y. Thelwell, Chief Procurement Officer

Date: March 15, 2019