

MEMORANDUM

February 22, 2019
M0856-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

2019 MAR -7 PM 1:18

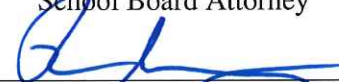
FINANCIAL SERVICES
 11/27/2019

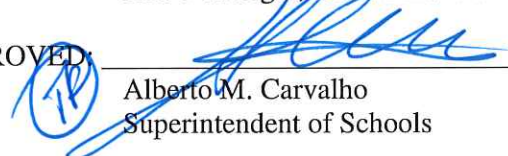
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-055-HR	Wastewater Treatment Facilities- Operate and Maintain	Jun 22, 2016	3- 1 year term	\$256,520	2 years	1	\$129,000 (as of 2/21/2019)	\$129,000.00	6/22/2019 through 6/21/2020	Originating department has requested to utilize the second extension.

REVIEWED:  3/6/19
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

SUPERINTENDENT'S OFFICE
 2019 MAR 12 PM 9:24

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1224,17 19-CP-176-ACD

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-055-HR

Contract Title: WASTEWATER TREATMENT FACILITIES-OPERATE AND MAINTAIN

Board Meeting Date: June 22, 2016 Agenda Item F-60

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices for operation and maintenance of wastewater treatment plants.

Initial Award Amount: \$256,520

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods..

Current Extension Amount: \$129,000

Current Extension Period: June 22, 2018 – June 21, 2019

Recommended Extension Award Amount: \$129,000

Recommended Extension Period: June 22, 2019 – June 21, 2020
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Primary - Hand Utilities, Inc

Alternate - US Water Services Corporation

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2019, indicated an annual index increase of 1.6%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

Authorization to proceed with extension:

Approved

Denied



Miranda James, Director of Procurement

Date:

2/22/19



Melody Y. Thelwell, Chief Procurement Officer

Date:

2/28/19