

MEMORANDUM

January 11, 2019
M0839-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

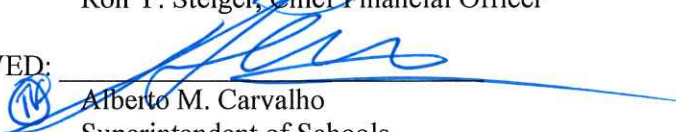
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-020-YWP	Educational And Socioemotional Services For At-Risk Students	April 13, 2016	2 – 1 year term	\$840,000	2 year period	1	\$311,961.96	\$420,000	4/13/2019 through 4/12/2020	Originating department has requested to utilize second extension.

REVIEWED:  1/16/19
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

MYT:cm

1217.02 · 19-CD-026-SPE

CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-15-020-YWP**

Contract Title: **EDUCATIONAL AND SOCIOEMOTIONAL SERVICES FOR AT-RISK STUDENTS**

Board Meeting Date: April 13, 2016 Agenda Item: E-143

Purpose of Contract: The purpose of this Request for Proposals ("RFP") is to provide educational and socioemotional services to at-risk student population in high-need areas.

Initial Award Amount: \$840,000

Initial Contract Award Period and Extension: April 13, 2016 through April 12, 2018
Two (2) years, with an option to extend for two (2) additional one (1) year periods, and if needed, ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$420,000

Current Extension Period: April 13, 2018 through April 12, 2019

Recommended Extension Award Amount: \$420,000

Recommended Extension Period: April 13, 2019 through April 12, 2020
This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Specialized Educational Services, Inc.

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:



Approved



Denied

Buyer:

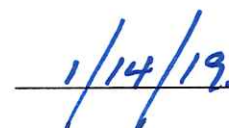

Charisma Montfort, Procurement Director

Date:


January 11, 2019


Melody Y. Thelwell, Chief Procurement Officer

Date:


1/14/19.