

MEMORANDUM

January 7, 2019  
**M0835-MYT**  
 MYT/995-1434

**RUSH**

2019 JAN 31 PM 2:20

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

FINANCIAL SERVICES  
 W/ # 0130

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
14-009-DD	Transportation for Special Needs Students	June 17, 2015	3 - 2.5 year term	\$450,000 Original amount, plus \$450,000 supplemental	6 months	2	\$334,625.00 (as of 1/7/2019)	\$225,000.00	2/1/2019 through 7/31/2019	Originating department has requested to utilize the remaining 6 months of the third extension.

REVIEWED:  1/31/19  
 School Board Attorney

RECOMMENDED:  2/1/19  
 Ron Y. Steiger, Chief Financial Officer

APPROVED:    
 Alberto M. Carvalho  
 Superintendent of Schools

MYT:mj

1219.24 19-CD-009-ALG

**CONTRACT EXTENSION SUMMARY**

Contract No.: 14-009-DD

Contract Title: TRANSPORTATION FOR SPECIAL NEEDS STUDENTS

Board Meeting Date: June 17, 2015      Agenda Item: E-141

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, quantities, as may be required, of transportation services for special needs students, the homeless and students in foster care, for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$450,000

Initial Contract Award Period and Extension: July 1, 2015 – June 30, 2016  
One (1) year, with an option to extend for three (3) additional one (1) year periods.

Supplemental Award Amount: \$450,000

Supplemental Period: February 3, 2016 – June 30, 2016

Current Extension Amount: \$450,000

Current Extension Period: July 1, 2018 - January 31, 2019

Recommended Extension Award Amount: \$450,000.00

Recommended Extension Period: February 1, 2019 – July 31, 2019  
This is the third extension of the contract. The awardee has agreed to extend for an additional six (6) month period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

AMLOGCO, LLC

Cost Savings: No √

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2018, indicated an increase of 0.5%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach counties; however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Miranda James, Procurement Analyst

Date: 12/20/18

  
Melody Y. Thelwell, Chief Procurement Officer

Date: 1/8/19.