

MEMORANDUM

October 30, 2018
M0827-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-16-006-CV	Pest Control Extermination and Removal Service	April 5, 2017	3-1year	\$400,00	2 years	0	\$384,457	\$200,000	04/5/19 through 04/4/20	Originating department has requested to utilize first extension.

REVIEWED: _____

School Board Attorney

RECOMMENDED: _____

Ron Y. Steiger, Chief Financial Officer

APPROVED: _____

Alberto M. Carvalho
 Superintendent of Schools

MYT:cv

SUPERINTENDENT'S OFFICE
 2018 NOV -6 AM 9:23

SUPERINTENDENT'S OFFICE
 2018 NOV 16 PM 2:23

2018 NOV -5 PM 4:28

FINANCIAL SERVICES
 10/30/18

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-16-006-CV

Contract Title: Pest Control Extermination and Removal Service

Board Meeting Date: April 5, 2017 Agenda Item: E-141

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to furnish labor, supervision, equipment and materials necessary to perform pest control extermination and removal service.

Initial Award Amount: \$400,000

Initial Contract Award Period and Extension: April 5, 2017 – April 4, 2019
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$200,000

Recommended Extension Period: April 5, 2019 – April 4, 2020
This is the first extension of the contract. The awardees have agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

Beach Environmental Exterminating, Inc.
El Toro Exterminator of ~~South~~ Florida, Inc. dba Toro Pest Management **M/WBE**
Southern Service Solutions **MBE/ M/WBE**
Tower Pest Control, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of September 2018, indicated an increase of 0.1% with an annual index of 2.3%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

☒ Approved

☐ Denied

Procurement Analyst: C. Vanuki

Date: 10/30/18

Melody Thelwell
Melody Thelwell, Chief Procurement Officer

Date: 11/2/18