

MEMORANDUM

October 9, 2018
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2018 OCT 10 PM 3:57

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services



FINANCIAL SERVICES
OCT 9 2018

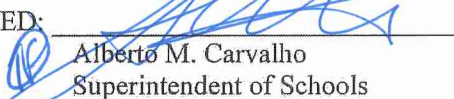
SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFQ-14-058-ND	Risk Management and Insurance Broker Services	September 30, 2015	2 - 1 year extensions	Board awarded rates	3 years	0	\$1,511,634.06	Board awarded rates	1/1/2019 through 12/31/2019	Originating department has requested to utilize first extension.

REVIEWED:  10/9/18
School Board Attorney

RECOMMENDED: 
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

SUPERINTENDENT'S OFFICE
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CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-14-058-ND**

Contract Title: **RISK MANAGEMENT AND INSURANCE BROKER SERVICES**

Board Meeting Date: **September 30, 2015** Agenda Item: **E-67**

Purpose of Contract: **The purpose of this contract is to provide risk management and insurance broker services for The School Board of Miami-Dade County, Florida.**

Initial Award Amount: **\$0 – Board awarded rates**

Initial Contract Award Period and Extension: **January 1, 2016 through December 31, 2018**
Three (3) years, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: **N/A**

Current Extension Period: **N/A**

Recommended Extension Award Amount: **Board awarded rates**

Recommended Extension Period: **January 1, 2019 through December 31, 2019**
This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: **One (1)**

1. **Arthur J. Gallagher Risk Management Services, Inc.**

Cost Savings: **No**

Justification: **It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.**

Benchmark: **N/A**

Authorization to proceed with extension:

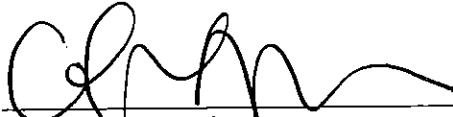


Approved



Denied

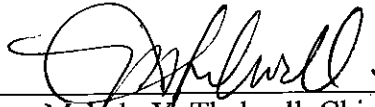
Buyer:



Charisma Hodge, Director

Date:

10/8/2018



Melody Y. Thelwell, Chief Procurement Officer

Date:

10/8/18