

## MEMORANDUM

September 19, 2018  
**M0815-MYT**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-16-020-AC	Refrigeration Maintenance; Repair, Replace, Refit, Supply And/Or Install	December 14, 2016	3- 1 year terms	\$3,500,000	2 years	0	\$1,286,451.87	\$1,750,000	3/1/19 through 2/28/20	Originating department has requested to utilize first extension.

REVIEWED:

*[Signature]*  
 School Board Attorney

RECOMMENDED:

*[Signature]*  
 Ron Y. Steiger, Chief Financial Officer

APPROVED:

*[Signature]*  
 Alberto M. Carvalho  
 Superintendent of Schools

MYT:hr

## **CONTRACT EXTENSION SUMMARY**

Contract No.: 16-020-AC

Contract Title: REFRIGERATION MAINTENANCE; REPAIR, REPLACE, REFIT, SUPPLY AND/OR INSTALL

Board Meeting Date: December 14, 2016 – Agenda Item E-145

Purpose of Contract: The purpose of this ITB is to establish a list of preapproved vendors to furnish labor, supervision, equipment and materials necessary to replace and/or repair refrigeration equipment and related components at Miami-Dade County Public Schools' facilities.

Initial Award Amount: \$3,500,000

Initial Contract Award Period and Extension: March 1, 2017 – February 28, 2019  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$1,750,000

Recommended Extension Period: March 1, 2019 – February 28, 2020  
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Five (5)

Advance Case Parts, Inc.	
Air Contracting & Refrigeration, Inc.	MBE/MWBE
Miami Restaurants Repairs, Inc.	
Premier AirConditioning & Refrigeration, Inc.	MWBE/SBE
Temptrol Air Conditioning, Inc.	MWBE/SBE

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of August 2018, indicated an annual index increase of 0.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the contract awarded by The School Board of Broward County, Florida, is structured differently than M-DCPS, benchmarking cannot be conducted.

Authorization to proceed with extension: ☒ Approved  
☐ Denied

H. Rose

Heather Rose, Procurement Analyst

Date: 9/18/18

M. Y. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date: 9/20/18