

MEMORANDUM

September 5, 2018
M0807-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services



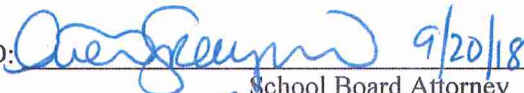
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

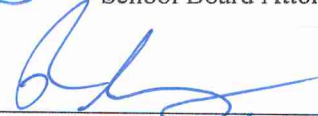
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

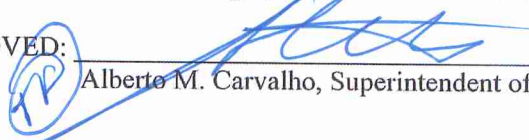
Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-14-038-VF	Elevator Services Contract	October 14, 2015	3- 1 year terms	\$1,200,000	2 year initial	1	\$1,560,685.53	\$600,000	10/14/2018 through 10/13/2019	Originating department has requested to utilize a contract extension for these services. Procurement will work with originating department to release a new solicitation prior to the expiration of this extension for FY 19-20.

2018 SEP 21 AM 11:37

FINANCIAL SERVICES

REVIEWED:  9/20/18
School Board Attorney

RECOMMENDED:  9/20/18
Ron Y. Steiger, Chief Financial Officer

APPROVED: 
Alberto M. Carvalho, Superintendent of Schools

MYT:ac

2018 SEP 24 AM 8:41

11/20/17

M0807-MYT

Authorization to proceed with extension: Approved
 Denied

Buyer: Adenia Clark
Adenia Clark, Director, Procurement Management

Date: 9/4/18

Melody Y. Thelwell
Melody Y. Thelwell, Chief Procurement Officer

Date: 9/5/18