

MEMORANDUM

August 27, 2018
M0814-MYT
 MYT/995-1434

SUPERINTENDENT'S OFFICE
 2018 SEP -7 PM 3:38

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-017-YWP	Online Background Screening	April 27, 2016	2 - 1 year term	\$100,000	1 year	2	\$66,344.85	\$50,000	1/31/2019 through 06/30/2019	Originating department has requested to utilize second - six month extension.

REVIEWED:  9/5/18

School Board Attorney

RECOMMENDED: 

Ron Y. Steiger, Chief Financial Officer

APPROVED: 

Alberto M. Carvalho
 Superintendent of Schools

MYT:ch

1188.09

18-CD-777-AL6

Authorization to proceed with extension:

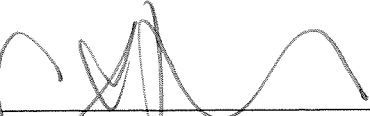


Approved



Denied

Buyer:



Charisma Hodge, Procurement Analyst

Date:

8/24/2018



Melody Y. Thelwell, Chief Procurement Officer

Date:

8/24/18