

MEMORANDUM

August 20, 2018
M0803-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services



SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

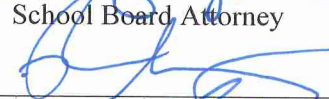
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-057-CV	Tree, Palm and Shrub Pruning/Removal	November 18, 2015	3-1year	\$400,000	2 years	1	\$165,059	\$200,000	11/18/18 through 11/17/19	Originating department has requested to utilize second extension.

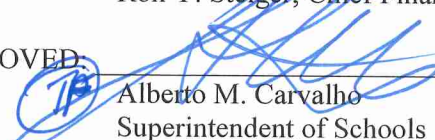
REVIEWED:

 8/24/18
 School Board Attorney

RECOMMENDED:


 Ron Y. Steiger, Chief Financial Officer

APPROVED:


 Alberto M. Carvalho
 Superintendent of Schools

FINANCIAL SERVICES
 AUG 20 2018

MYT:cv

2018 AUG 27 AM 8:23
 SUPERINTENDENT'S OFFICE

2018 AUG 24 AM 11:56

1185.24 18-CD-751-ALG

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-14-057-CV

Contract Title: Tree, Palm and Shrub Pruning/Removal

Board Meeting Date: November 18, 2015 Agenda Item: F-60

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to furnish all labor, supervision, equipment and materials necessary to perform tree, palm and shrub, trimming, pruning and stump removal for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$400,000

Initial Contract Award Period and Extension: November 18, 2015 – November 17, 2017
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: \$200,000

Current Extension Period: November 18, 2017 – November 17, 2018

Recommended Extension Award Amount: \$200,000

Recommended Extension Period: November 18, 2018 – November 17, 2019
This is the second extension of the contract. The awardees have agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: Ten (10)

A Native Tree Service, Inc.
Arborcare, Inc. **MBE/MWBE**
Atlantic Tree Care, LLC
Big Ron's Tree Service, LLC
Florida Coast Services
Green Wise Group, LLC
Mitchell's Lawn LLC dba Mitchell's Lawn Maintenance
SFM Services, Inc.
Superior Landscaping & Lawn Service, Inc. **MBE**
Thomas Maintenance Services, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. This extension is based on the terms, and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

☒ Approved

☐ Denied

Procurement Analyst: _____

C. VanWhin

Date: _____

8/7/18

M. Thelwell

Melody Thelwell, Chief Procurement Officer

Date: _____

8/20/18