

MEMORANDUM

April 27, 2018  
**M0563-MYT**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

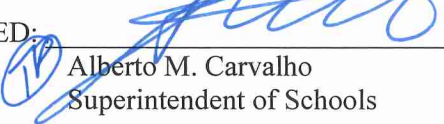
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| Contract Number | Contract Title   | Board Approval Date | #of Extensions Granted | Board Approved Amount | Board Approved Term | #of Extensions Used | Current Contract Expenditures | New Contract Amount | New Contract Term            | Reason For Contract extension vs. re-Bid                         |
|-----------------|--|---------------------|------------------------|-----------------------|---------------------|---------------------|-------------------------------|---------------------|------------------------------|--|
| RFP-15-082-YWP  | Comprehensive On-Site Health Care Services for A Purposeful Education (C.O.P.E) Center South | August 10, 2016     | 3 - 1 year term        | \$324,000             | 2 years             | 0                   | \$255,500                     | \$162,000           | 08/10//2018 through 2/9/2019 | Originating department has requested to utilize first extension. |

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 FINANCIAL SERVICES

REVIEWED:  5/1/18  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

MYT:ch

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**CONTRACT EXTENSION SUMMARY**

Contract No.: **RFP-15-082-YWP**

Contract Title: **COMPREHENSIVE ON-SITE HEALTH CARE SERVICES FOR STUDENTS ATTENDING CONTINUING OPPORTUNITIES FOR A PURPOSEFUL EDUCATION (C.O.P.E) CENTER SOUTH**

Board Meeting Date: August 10, 2016 Agenda Item: E-145

Purpose of Contract: The purpose of this contract is to provide on-site comprehensive healthcare services to approximately 112 teen parents and their infants/ toddlers at COPE Center South.

Initial Award Amount: \$324,000

Initial Contract Award Period and Extension: August 10, 2016 through August 9, 2018  
Two (2) years, with an option to extend for three (3) additional one (1) year periods beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$162,000

Recommended Extension Period: August 10, 2018 through February 9, 2019  
This is the first extension of the contract. The awardee has agreed to extend for an additional six (6) month period, by letter on file.

Vendors Recommended for Contract Extension: One (1)


1. Community Health of South Florida, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Charisma Hodge, Procurement Analyst

Date: 4/24/18

  
Melody Y. Thelwell, Chief Procurement Officer

Date: 4/27/18