

MEMORANDUM

April 27, 2018
M0549-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

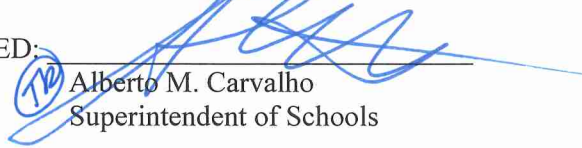
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-15-017-YWP	Online Background Screening	April 27, 2016	2 – 1 year term	\$100,000	1 year	1	\$106,610.45	\$100,000	07/1/2018 through 01/30/2019	Originating department has requested to utilize second extension.

REVIEWED:  5/1/18
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

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SUPERINTENDENT'S OFFICE
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CONTRACT EXTENSION SUMMARY

Contract No.: **RFP-15-017-YWP**

Contract Title: **ONLINE BACKGROUND SCREENING**

Board Meeting Date: April 27, 2016 Agenda Item: E-143

Purpose of Contract: The purpose of this contract is to select qualified and experienced vendor(s) to perform background screenings for volunteers at all schools and district locations, for the The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$100,000

Initial Contract Award Period and Extension: July 1, 2016 through June 30, 2017
One (1) year, with an option to extend for two (2) additional one (1) year period beyond the expiration date of the current contract period.

Current Extension Amount: \$100,000

Current Extension Period: July 1, 2017 through June 30, 2018

Recommended Extension Award Amount: \$100,000

Recommended Extension Period: July 1, 2018 through January 30, 2019
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

1. Sterling Infosystems, Inc. dba Verified Volunteers

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: N/A

Authorization to proceed with extension:



Approved



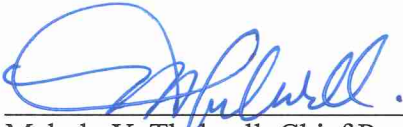
Denied

Buyer:


Charisma Hodge, Procurement Analyst

Date:

4/11/2018



Melody Y. Thelwell, Chief Procurement Officer

Date:

4/12/18.