

MEMORANDUM

April 23, 2018
M0547-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-079-CV	Television Production Studio Equipment, Supply and Installation	June 22, 2016	3-1year	\$2,341,833	2 years	0	\$694,814	\$750,000	06/22/18 through 12/21/18	Originating department has requested to utilize first extension.

REVIEWED:  5/1/18

School Board Attorney

RECOMMENDED: 

Ron Y. Steiger, Chief Financial Officer

APPROVED: 

Alberto M. Carvalho
 Superintendent of Schools

MYT:dp

2018 MAY -2 PM 2:23

FINANCIAL SERVICES
 MYT # 0130

SUPERINTENDENT'S OFFICE
 2018 MAY -3 AM 10:54

1105.14 18-CD-315-ALG

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-079-CV

Contract Title: Television Production Studio Equipment, Supply and Install

Board Meeting Date: June 22, 2016

Agenda Item: F-62

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors for complete turnkey installation, including all labor, design, engineering, supervision, equipment, and materials necessary to provide and install Television Production Studio equipment at several senior high schools throughout the District.

Initial Award Amount: \$2,341,833

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$750,000

Recommended Extension Period: June 22, 2018 – December 21, 2018
This is the first extension of the contract. The awardees have agreed to extend for an additional six-month period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Midtown Video, Inc. MWBE
Pro Sound, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six (6) month period, to benefit from continuity of service. This extension is based on the terms, and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

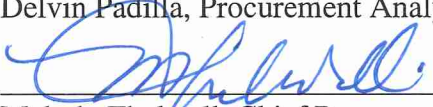
☒ Approved

☐ Denied



Delvin Padilla, Procurement Analyst

Date: _____



Melody Thelwell, Chief Procurement Officer

Date: 4/27/18.

MEMORANDUM

April 10, 2018

TO: Mr. Delvin Padilla, Procurement Analyst
Procurement Management Services

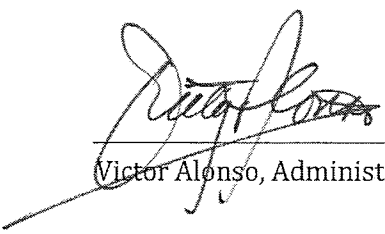
FROM: Victor Alonso, Admin. Director, Design & Sustainability

SUBJECT: RENEWAL OF ITB-15-079-CV, Television Production
Studio Equipment, Supply and Installation

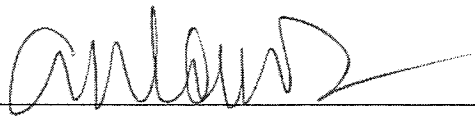
Planning, Design and Sustainability requests Procurement Management Services to initiate all appropriate and required actions necessary to renew the subject bid. Four items of information which are necessary for this renewal to move forward are as follows:

1. Cost benefit analysis: This contract serves the purpose of obtaining bulk pricing for Senior High School Television Production Studio Equipment, including installation, for Capital Construction Projects. The award of a pre-determined packaged component system to a single entity to provide equipment, materials, installation and training assures that M-DCPS will be provided with compatible components along with a fully operational system in a cost-effective manner.
2. Two years of contract expenditures: The Contract has been in place for approximately two years and expenditures for the awarded vendors totaled approximately \$500,000.
3. Extension versus rebidding: The pace and volume of Construction is presently still very active in our region. Over the past year, the average cost of construction has increased, including labor costs, materials, products, equipment, etc. We believe that if we re-bid this contract, the prices will likely come in higher due to market conditions and simple annual product cost increases. It is our recommendation to extend the contract.
4. Proposed extension amount: Based on a preliminary assessment of anticipated construction projects forthcoming in the next year, we anticipate a total cost of approximately \$750,000.

This request has been reviewed and approved by Mr. Jaime Torrens, Chief Facilities Officer, who is also a member of the Superintendent's Cabinet.


Victor Alonso, Administrative Director

Copy: Mr. Jaime Torrens
Ms. Ana Rijo-Conde
Ms. Melody Thelwell
Mr. William L. Barimo

Approved: 

Ana Rijo-Conde, Deputy Chief Facilities and ECO Sustainability Officer