

MEMORANDUM

April 16, 2018  
**M0551-MYT**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

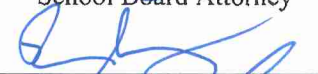
FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

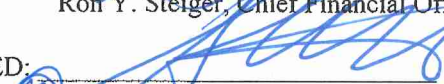
SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-056-HR	Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services	June 22, 2016	3-1year	\$322,150	2 years	0	\$221,440	\$162,000	06/22/18 through 12/21/19	Originating department has requested to utilize first extension.

REVIEWED:  5/1/18  
 School Board Attorney

RECOMMENDED:   
 Ron Y. Steiger, Chief Financial Officer

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

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SUPERINTENDENT'S OFFICE  
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## CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-056-HR

Contract Title: Grease Trap, Septic Tank and Storm Drain Pump-Out and Repair Services

Board Meeting Date: June 22, 2016                      Agenda Item: F-61

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices, for all labor, supervision, materials, equipment and transportation necessary to pump-out and repair grease traps, septic tanks and storm drains, North and South of Flagler Street for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$322,150

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$162,000

Recommended Extension Period: June 22, 2018 – December 21, 2019  
This is the first extension of the contract. The awardee has agreed to extend for an additional six month period, by letter, on file.

Vendors Recommended for Contract Extension: one (1)

Carlos Rivero Plumbing and Septic Tank Contractor, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of March 2018, indicated an increase of 0.2% with an annual index of 2.4%. Staff has indicated excellent performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

Approved

Denied

Procurement Director:   
  
Melody Thelwell, Chief Procurement Officer

Date: 4-20-2018

Date: 4/27/18

MEMORANDUM

April 13, 2018  
M1254

TO: Ms. Lenora Sevillian, Director  
Procurement Management Services

FROM: Francis X. Hoar, Administrative Director  
Facilities Operations, Maintenance

SUBJECT: RENEWAL OF ITB-15-056-HR – GREASE TRAP, SEPTIC TANK AND  
STORM DRAIN PUMP-OUT AND REPAIR SERVICES

Facilities Operations, Maintenance requests Procurement Management Services to initiate all appropriate and required actions necessary to renew the subject bid. Four items of information which are necessary for this renewal to move forward, and Facilities Operations, Maintenance's responses to these items are as follows:

1. **Cost Benefit Analysis:** The bid is primarily structured as a line item bid with fixed prices which will remain in effect throughout the term of the bid, and any extensions thereof. Additional repairs not covered by the line items, if any, will be quoted on a case by case basis, with the district retaining the flexibility to obtain quotes from other vendors not on the bid. Therefore, any additional project pricing is contingent upon scope and circumstance should reflect market conditions at all times.
2. **Contract Expenditures:** Purchase orders for the current two year term of the contract, which commenced June 22, 2016, total \$128,967.27, yielding an approximate annualized estimate of \$141,864.00, which includes a ten (10) percent escalation.
3. **Extension Versus Rebidding:** There is no fiscal or operational advantage to rebidding, since any future costs would be market based. Due to the fact that construction costs have been steadily rising at a significant rate as measured by the Construction Cost Index (CCI), rebidding this contract will almost certainly result in higher prices. Another advantage to renewing this contract is the fact that the awarded vendor is certified as SBE Tier 1, thus furthering the District's goal to increase contracting opportunities for such vendors.
4. **Extension Amount:** This bid was awarded by the Board at its meeting of June 22, 2016. At that time, a recommendation was presented and approved that extensions be processed for an amount not to exceed \$162,000. It is requested that this extension be processed in accordance with that recommendation.