

MEMORANDUM

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 March 7, 2018
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 MYT/995-1434

FINANCIAL SERVICES
 MAR 7 2018

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services



SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
14-029-AC	Food Service Paper Products And Containers	June 22, 2016	3	\$10,000,000	2 years	0	\$2,700,000	\$3,000,000	6/22/18 through 6/21/19	Originating department requested to utilize the first contract extension.

RECOMMENDED:



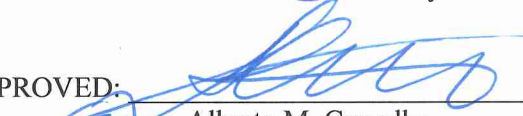
Ron Y. Steiger, Chief Financial Officer

REVIEWED:



School Board Attorney 3/14/18

APPROVED:



Alberto M. Carvalho
 Superintendent of Schools

MYT:hr

2018 MAR 14 AM 8:42
 SUPERINTENDENT'S OFFICE

1158.20 18-CD-160-ALG

CONTRACT EXTENSION SUMMARY

Contract No.: 14-029-AC

Contract Title: FOOD SERVICE PAPER PRODUCTS AND CONTAINERS

Board Meeting Date: June 22, 2016 – Agenda Item E-142

Purpose of Contract: The purpose of this ITB is to purchase at firm unit prices, food service paper products, and preapprove a list of eligible vendors to quote additional items under these categories for Miami-Dade County Public Schools.

Initial Award Amount: \$10,000,000

Initial Contract Award Period and Extension: June 22, 2016 – June 21, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$3,000,000

Recommended Extension Period: June 22, 2018 – June 21, 2019
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Ten (10)

BIOPLANET CORPORATION
CALICO INDUSTRIAL SUPPLY OF FLORIDA, LLC
CENTRAL POLY-BAG CORP.
DAXWELL, LLC
H.M.A. OF MIAMI, INC.
INTERBORO PACKAGING CORPORATION
MINMOR INDUSTRIES, LLC
SERV-PAK CORP.
SOUTHEASTERN PAPER GROUP OF FLORIDA, INC.
WALLACE PACKAGING, LLC

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2017, indicated an annual index increase of 0.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the contract awarded by The School Board of Broward County, Florida, is structured differently than M-DCPS, benchmarking cannot be conducted.

Authorization to proceed with extension: Approved
 Denied

H. Rose

Heather Rose, Procurement Analyst

Date: 3/7/2018

M. Y. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date: 3/7/18