

## MEMORANDUM

March 7, 2018  
**M0541-MYT**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

| Contract Number | Contract Title           | Board Approval Date | #of Extensions Granted | Board Approved Amount | Board Approved Term | #of Extensions Used | Current Contract Expenditures | New Contract Amount | New Contract Term         | Reason For Contract extension vs. re-Bid                         |
|-----------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|-------------------------------|---------------------|---------------------------|--|
| ITB-15-073-CV   | Security System Services | July 13, 2016       | 3-1year                | \$3,000,000           | 2 years             | 0                   | \$2,770,542                   | \$1,500,000         | 07/13/18 through 07/12/19 | Originating department has requested to utilize first extension. |

REVIEWED:  3/13/18

School Board Attorney

RECOMMENDED:  3/15/18

Ron Y. Steiger, Chief Financial Officer

APPROVED: 

Alberto M. Carvalho  
 Superintendent of Schools

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SUPERINTENDENT'S OFFICE  
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## CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-073-CV

Contract Title: Security System Services

Board Meeting Date: July 13, 2016                      Agenda Item: F-60

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices, to maintain fully operational security systems for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$3,000,000

Initial Contract Award Period and Extension: July 13, 2016 – July 12, 2018  
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$1,500,000

Recommended Extension Period: July 13, 2018 – July 12, 2019  
This is the first extension of the contract. The awardee has agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: one (1)

Structured Cabling Solutions, <sup>Inc</sup> MBE

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2018, indicated an increase of 0.5% with an annual index of 2.1%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

☒ Approved

☐ Denied

Procurement Analyst: C. Van W.

Date: 3/9/18 (Er)

Melody Thelwell  
Melody Thelwell, Chief Procurement Officer

Date: 3/8/18