

MEMORANDUM

March 7, 2018
M0529-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer *at*

FROM: Melody Y. Thelwell, Chief Procurement Officer *M. Thelwell*
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
14-036-AC	Fresh Produce	June 17, 2015	4	\$8,500,000	1 year	2	\$2,564,383 (as of 2/6/18)	\$8,500,000	7/1/18 through 6/30/19	Originating department requested to utilize third contract extension. Will work with originating department to release a new solicitation prior to the expiration of this extension for FY 18-19.

RECOMMENDED:

[Signature]
Ron Y. Steiger, Chief Financial Officer

REVIEWED: *[Signature]* 3/8/18
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

FINANCIAL SERVICES
M. # 0120

2018 MAR - 9 AM 11: 05

SUPERINTENDENT'S OFFICE
2018 MAR 13 AM 10: 14

MYT:hr

1158.18 18-CD-158-ALG

CONTRACT EXTENSION SUMMARY

Contract No.: 14-036

Contract Title: FRESH PRODUCE

Board Meeting Date: June 17, 2015 – Agenda Item E-143

Purpose of Contract: The purpose of this ITB is to purchase, at a firm unit price, fresh, high-quality, seasonal and local produce, for the Department of Food and Nutrition.

Initial Award Amount: \$8,500,000

Initial Contract Award Period and Extension: July 1, 2015 – June 30, 2016
Twelve (12) months, with an option to extend for four (4) additional one (1) year periods.

Current Extension Amount: 8,500,000

Current Extension Period: July 1, 2017 – June 30, 2018

Recommended Extension Award Amount: \$8,500,000

Recommended Extension Period: July 1, 2018 – June 30, 2019
This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Mac Edwards Produce & Co., Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2017, indicated an annual index increase of 0.1%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Items on this M-DCPS bid were benchmarked against The School Board of Broward County, Florida, and prices were found to be comparable or lower for similar items.

Authorization to proceed with extension: Approved

Denied

H. Rose

Heather Rose, Procurement Analyst

Date: 2/9/18

M. Y. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date: 3/7/18.