

MEMORANDUM

November 2, 2017
M0521-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services



SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

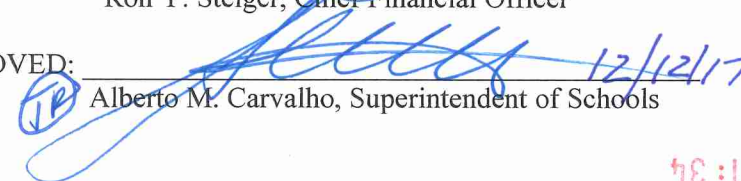
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-052-AC	Fresh Delivered Bread And Specialty Bread Products	February 3, 2016	3- 1 year terms	\$1,000,000	2 years	0	\$592,771 (as of 11/02/17)	\$500,000	2/3/18 through 2/2/19	This is the first contract extension being utilized for this contract.

REVIEWED:  12/7/17
 School Board Attorney

RECOMMENDED:  12/11/17
 Ron Y. Steiger, Chief Financial Officer

FINANCIAL SERVICES
 MY # 0130

APPROVED:  12/12/17
 Alberto M. Carvalho, Superintendent of Schools

MYT: ac

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 SUPERINTENDENT'S OFFICE

1147.00
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CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-052-AC

Contract Title: Fresh Delivered Bread And Specialty Bread Products

Board Meeting Date: February 3, 2016 Agenda Item: E-144

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, fresh bread and specialty bread products, for use in the National School Lunch and School Breakfast programs, in Miami-Dade County Public Schools.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: February 3, 2016 – February 2, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$500,000

Recommended Extension Period: February 3, 2018 – February 2, 2019
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Gourmet Ventures, Inc. DbA Outrageous Bagel Co.
The Bagel Express International Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of September 2017, indicated an annual index increase of 0.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Items on this M-DCPS bid were benchmarked against The School Board of Broward County, Florida, and prices were found to be comparable or lower for similar items.

Authorization to proceed with extension: Approved
 Denied

Adenia Clark

Adenia Clark, Director of Procurement

Date:

12/4/17

Melody Y. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date:

10/4/17