

MEMORANDUM

October 30, 2017
M0518-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

2017 DEC -7 AM 11:44

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services


FINANCIAL SERVICES
 WI # 0130

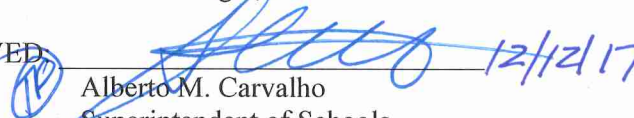
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-15-015-CV	Vacant Lot Maintenance: Mowing and Fence Line Clearing	February, 2016	3-1year	\$320,000	2 years	0	\$318,966.00	\$160,000	02/02/18 through 02/03/19	Originating department has requested to utilize first extension.

REVIEWED:  12/6/17
 School Board Attorney

RECOMMENDED:  12/11/17
 Ron Y. Steiger, Chief Financial Officer

APPROVED:  12/12/17
 Alberto M. Carvalho
 Superintendent of Schools

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 SUPERINTENDENT'S OFFICE

17-00-1015-FPI
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CONTRACT EXTENSION SUMMARY

Contract No.: ITB-15-015-CV

Contract Title: Vacant Lot Maintenance: Mowing and Fence Line Clearing

Board Meeting Date: February 3, 2016 Agenda Item: F-60

Purpose of Contract: The purpose of this contract is to establish a contract at firm unit prices, for the maintenance of vacant lots and fence line clearing throughout Miami-Dade County Public Schools.

Initial Award Amount: \$320,000

Initial Contract Award Period and Extension: February 3, 2016 – February 2, 2018
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$160,000

Recommended Extension Period: February 3, 2018 – February 2, 2019
This is the first extension of the contract. The awardee has agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Thomas Maintenance Services, Inc. **MBE/MWBE**

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of September 2017, indicated an increase of 0.5% with an annual index of 2.2%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against the School Board of Broward and Palm Beach Counties, Florida. However, since there were differences in the bid specifications, a price comparison could not be performed.

Approved

Denied

Procurement Analyst: C. Vanari

Date: 10/30/17

Melody Theilwell
Melody Theilwell, Chief Procurement Officer

Date: 12/4/17