

MEMORANDUM

October 4, 2017
M0511-MYT
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

2017 OCT 17 AM 11:32

THROUGH: Ron Y. Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
 Procurement Management Services



FINANCIAL SERVICES
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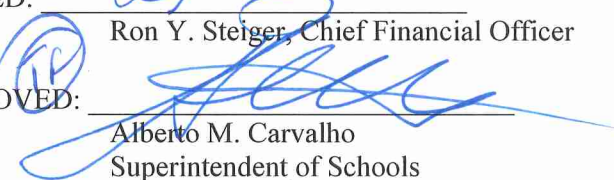
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-065-ND	Provide American Sign Language Interpretation/ Transliteration, Caption and/or computer assisted Transcription Services	September 30, 2015	1- 2 year term	\$4,800,000	2 years	0	\$3,794,962.08	\$4,800,000	10/14/17 through 10/13/19	Originating department has requested to utilize first extension.

REVIEWED:  10/13/17
 School Board Attorney

RECOMMENDED: 
 Ron Y. Steiger, Chief Financial Officer

APPROVED: 
 Alberto M. Carvalho
 Superintendent of Schools

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 SUPERINTENDENT'S OFFICE

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CONTRACT EXTENSION SUMMARY

Contract No.: **ITB-14-065-ND**

Contract Title: **PROVIDE AMERICAN SIGN LANGUAGE INTERPRETATION/TRANSLITERATION, CAPTION AND/OR COMPUTER ASSISTED TRANSCRIPTION SERVICES**

Board Meeting Date: September 30, 2015

Agenda Item: E-141

Purpose of Contract: The purpose of this contract is to select one or more agencies in the field of sign language interpretation to provide American Sign Interpretation/Transliteration to The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$4,800,000

Initial Contract Award Period and Extension: October 14, 2015 through October 13, 2017
Two (2) years, with an option to extend for one (1) additional two (2) year period beyond the expiration date of the current contract period, and if needed, ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$4,800,000

Recommended Extension Period: October 14, 2017 through October 13, 2019
This is the first extension of the contract. The awardee has agreed to extend for an additional two (2) year period, by letter on file.

Vendors Recommended for Contract Extension: Three (3)

1. IU, LLC dba ACD
2. Nationwide Interpretation Resource, Inc.
3. Trusted Translations, Inc.
- 4.

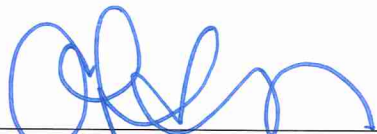
Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and

recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach counties; however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension: Approved
 Denied

Buyer: 
Charisma Hodge, Procurement Analyst

Date: 9/27/2017


Melody Y. Thelwell, Chief Procurement Officer

Date: 10/4/17.