

MEMORANDUM

2017 AUG -7 AM 9:17

June 28, 2017
M0504-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

FINANCIAL SERVICES
MAIL # 2120

THROUGH: Ron Steiger, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

M. Thelwell

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-057-CV	Tree, Palm and Shrub Pruning/Removal	November 18, 2015	3	\$400,000	2 years	0	\$393,056.10	\$200,000	11/18/17 through 11/17/18	There is no fiscal or operational advantage to rebidding. Any future project costs would be market based. An advantage to renewing this contract is the fact that two (2) of the eleven (11) vendors are certified as SBE/MBE.

REVIEWED:

[Signature]
School Board Attorney

APPROVED:

[Signature]
Alberto M. Carvalho
Superintendent of Schools

MYT:cw

2017 AUG -8 AM 8:01

SUPERINTENDENT'S OFFICE

17-00-657-71

41, 411

CONTRACT EXTENSION SUMMARY

Contract No.: ITB-14-057-CV

Contract Title: Tree, Palm and Shrub Pruning/Removal

Board Meeting Date: November 18, 2015 Agenda Item: F-60

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to furnish all labor, supervision, equipment and materials necessary to perform tree, palm and shrub, trimming, pruning and stump removal for The School Board of Miami-Dade County, Florida.

Initial Award Amount: \$400,000

Initial Contract Award Period and Extension: November 18, 2015 – November 17, 2017
Two (2) years, with an option to extend for three (3) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$200,000

Recommended Extension Period: November 18, 2017 – November 17, 2018
This is the first extension of the contract. The awardees have agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: Ten (10)

A Native Tree Service, Inc.

Arborcare, Inc.

MBE/MWBE

Atlantic Tree Care, LLC

Big Ron's Tree Service, LLC

Florida Coast Services

Green Wise Group, LLC

Mitchell's Lawn Maintenance Corp.

SFM Services, Inc

Superior Landscaping & Lawn Service, Inc. **MWBE**

Thomas Maintenance Services, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. This extension is based on the terms, and conditions contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the School Boards of Broward and Palm Beach counties do not have contracts for these services, benchmarking could not be conducted.

☒ Approved

☐ Denied

Procurement Analyst: C. VanWhetvin

Date: 7/27/17

Melody Thelwell
Melody Thelwell, Chief Procurement Officer

Date: 7/28/17