

MEMORANDUM

April 3, 2017  
**M0436-MYT**  
 MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer


FROM: Melody Y. Thelwell, Chief Procurement Officer  
 Procurement Management Services


2017 MAY -9 PM 1:59  
  
 FINANCIAL SERVICES  
 MAIL ROOM

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
RFP-031-NN10	Legal Services	July 2, 2013	2- 1 year term	\$140 per hour for partners; \$250 per hour for complex commercial litigation; \$125 per hour for associates; \$75 for paralegals in General Liability; \$120 per hour for partners and \$75 per hour for paralegals in Worker's Compensation; \$295 per hour for partners and \$75 per hour for paralegals in Construction; \$394 per hour for partners and \$75 per hour for paralegals in Real Estate	1 year	1		Refer to Board Awarded hourly rates (noted in Column 5)	7/01/2017 through 6/30/2018	Originating department has requested to utilize second extension. Department plans to submit a new RFP for Legal Services to begin 7/1/2018.

REVIEWED:   
 School Board Attorney

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

Jose L. Dotres  
 Designee

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 SUPERINTENDENT'S OFFICE

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1107-13 17-CD-322-3P1

**CONTRACT EXTENSION SUMMARY**

Contract No.: **RFP-031-NN10**

Contract Title: **LEGAL SERVICES**

Board Meeting Date: July 17, 2013                      Agenda Item: E-142

Purpose of Contract: The purpose of this contract is to obtain the legal services of outside counsel from the private sector with extensive legal experience to represent the School Board of Miami-Dade County, Florida, in specific areas of expertise, on an as-needed basis in order to facilitate increased efficiencies in case management, for the Office of the School Board Attorney.

Initial Award Amount: \$0 – Board awarded different hourly rates.

Initial Contract Award Period and Extension: July 1, 2013 – June 30, 2016  
Three (3) years, with an option to extend for two (2) additional one (1) year periods beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: July 1, 2016 - June 30, 2017

Recommended Extension Award Amount: \$515,000

Recommended Extension Period: July 1, 2017 – June 30, 2018  
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: Twelve (12)


1. Angones, McClure & Garcia, P.A.
2. Cole, Scott & Kissane, P.A.
3. Eduardo E. Neret, P.A., M/WBE
4. Haliczzer Pettis & Schwamm, P.A.
5. Isabel S. Martinez, P.A., M/WBE, SBE
6. Jones, Hurley & Hand, P.A.
7. Kelley Kronenberg, P.A.
8. Martinez Roman Goehl, P.A., M/WBE, SBE
9. Michael J. Ring, LLC.
10. Taylor Espino Vega & Touron, P.A.
11. Weiss, Serota, Helfman, Pastoriza, Cole & Boniske, P.A.
12. Wasserman & Thomas, P.A., M/WBE, MBE

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach counties; however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension:  Approved  
 Denied

Buyer:   
Charisma Hodge, Procurement Analyst

Date: 4/7/2017

  
Melody Y. Thelwell, Chief Procurement Officer

Date: 4/7/17