

**PRIORITY**

MEMORANDUM


March 21, 2017  
M0428-MYT  
MYT/995-1434

2017 MAR 27 PM 12: 30

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services

FINANCIAL SERVICES  
MKT # 0130  


SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-036-AC	Fresh Produce	June 17, 2015	4	\$8,500,000	1 year	1	\$3,206,710 (as of 2/10/17)	\$8,500,000	7/1/17 through 6/30/18	This is the second contract extension being utilized for a new program. The District will benefit from an estimated savings of \$162,000 by taking advantage of purchasing commodity processed apple slices.

SUPERINTENDENT'S OFFICE  
2017 MAR 28 PM 3: 21

REVIEWED:   
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

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## CONTRACT EXTENSION SUMMARY

Contract No.: ITB-14-036-AC

Contract Title: Fresh Produce

Board Meeting Date: June 17, 2015

Agenda Item: E-143

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, fresh, high-quality, seasonal and local produce, for use in the National School Lunch and School Breakfast programs, in Miami-Dade County Public Schools.

Initial Award Amount: \$8,500,000

Initial Contract Award Period and Extension: July 1, 2015 – June 30, 2016  
One (1) year, with an option to extend for four (4) additional one (1) year periods.

Current Extension Amount: \$8,500,000

Current Extension Period: July 1, 2016 – June 30, 2017

Recommended Extension Award Amount: \$8,500,000

Recommended Extension Period: July 1, 2017 – June 30, 2018  
This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Mac Edwards Produce & Co., Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an annual index increase of 0.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Items on this M-DCPS bid were benchmarked against The School Board of Broward County, Florida, and prices were found to be comparable or lower for similar items. Additionally, commodity processing of fresh apple slices represent an estimated savings of \$162,600, when compared to items being purchased directly off the District bid.

Authorization to proceed with extension:  Approved  
 Denied



Adenia Clark, Director of Procurement

Date: 2/10/17



Melody Y. Thelwell, Chief Procurement Officer

Date: 3/20/17.