

MEMORANDUM

February 8, 2017
M0424-MYT
MYT/995-1434

2017 FEB 15 PM 1:13

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

FINANCIAL SERVICES
WI # 0130

[Signature]

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
14-054-MT	Diversity Training Services	February 3, 2016	2	\$100,000	1 year	0	\$100,000	\$100,000	2/3/17 through 2/2/18	Originating department has requested to utilize first extension.

REVIEWED: *[Signature]*

School Board Attorney

APPROVED: *[Signature]*

Alberto M. Carvalho
Superintendent of Schools

MYT:mj

FINANCIAL SERVICES
WI # 0130

2017 FEB 21 AM 8:49

2017 FEB 17 AM 9:15
SUPERINTENDENT'S OFFICE

1098.18 17-CD-086-3P1 1099.24

CONTRACT EXTENSION SUMMARY

Contract No.: 14-054-MT

Contract Title: DIVERSITY TRAINING SERVICES

Board Meeting Date: February 3, 2016 Agenda Item: E-142

Purpose of Contract: The purpose of this contract is to select qualified and experienced firms to assist The School Board of Miami-Dade County, Florida in providing Diversity Training services to educate District staff involved in any and all inclusion for all businesses to participate in all District contracts.

Initial Award Amount: \$100,000

Initial Contract Award Period and Extension: February 3, 2016 – February 2, 2017
One (1) year, with an option to extend for two (2) additional one (1) year periods.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$100,000

Recommended Extension Period: February 3, 2017 – February 2, 2018
This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter on file.

Vendors Recommended for Contract Extension: One (1)

The Champion Services Group, Inc.

Cost Savings: Yes ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2016, indicated an increase of 0.3%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms and conditions contained in the original contract approved by the School Board.

Benchmark: Benchmarking against the other agencies is not possible, because Broward County Public Schools and The School District of Palm Beach County does not have a similar bid.

Authorization to proceed with extension:

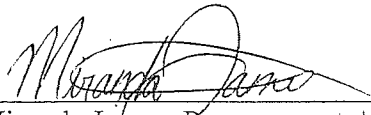


Approved




Denied

Buyer:


Miranda James, Procurement Analyst

Date:

1/26/17


Melody Y. Thelwell, Chief Procurement Officer

Date:
