

MEMORANDUM

2016 SEP 21 PM 2:53

September 14, 2016  
M0410-MYT  
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools  
THROUGH: Judith M. Marte, Chief Financial Officer  
FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services  
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
005-PP10	RFP: Medical Consulting Services and Health Plan Ombudsman	October 16, 2013	1 – 2 year term	\$300/hour, subject to maximum fee per case of \$5,000.	3 years		\$241,675	Refer to Board Awarded hourly rate.	11/01/2016 through 10/31/2018	Originating department requested to utilize first contract extension. Will work with originating department to release a new solicitation for services prior to the expiration of this extension for FY 17-18.

REVIEWED:

School Board Attorney

APPROVED:

Alberto M. Carvalho  
Superintendent of Schools

MYT:cw

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SUPERINTENDENT'S OFFICE

1078-21 16-CD-2089-ALG

## CONTRACT EXTENSION SUMMARY

Contract No.: 005-PP10

Contract Title: MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN

Board Meeting Date: October 16, 2013 – Agenda Item E-69

Purpose of Contract: The purpose of this contract includes issues related to the Americans with Disabilities Act (ADA) including, but not limited to, preparing medical reports and attending meetings of the Board's District Consultative Committee (DCC), the committee charged with determining eligibility requests for accommodations under ADA; issues related to work and /or light duty associated with Worker's Compensation cases; creation of a panel of physicians to conduct "fitness for duty" evaluations for the Office of Professional Standards; and provide independent medical advice to assist in resolving problems with a health plan that cannot be resolved in a timely manner through normal grievance procedures.

Initial Award Amount: Hourly rate of \$300, subject to maximum fee per case of \$5,000.

Initial Contract Award Period and Extension: November 1, 2013 – October 31, 2016

Three (3) year period and, may be extended for one (1) additional two (2) year periods beyond the expiration date of the current renewal period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: Hourly rate of \$300, subject to maximum fee per case of \$5,000.

Recommended Extension Period: November 1, 2016 – October 31, 2018

This is the first extension of the contract. The awardees have agreed to extend for an additional two (2) year period, by letter, on file.

Vendor(s) Recommended for Contract Extension: One (1)

Concentra Health Services, Inc.

Contract No.: 005-PP10

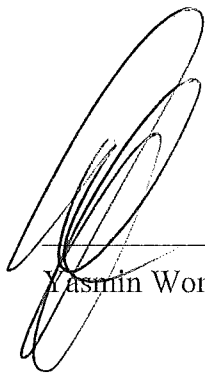
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Cost Savings: Yes ☐  
No ☐  
Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two (2) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of July 2016, over the last 12 months, the all items index increased 0.8 percent before seasonal adjustment. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Authorization to proceed with extension: ☒ Approved

☐ Denied



Yasmin Wong-Peraza, Director, Procurement Management

Date: 8/17/16



Melody Y. Thelwell, Chief Procurement Officer

Date: 8/31/16