

## MEMORANDUM

**RUSH**June 1, 2016  
M0356-MYT  
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

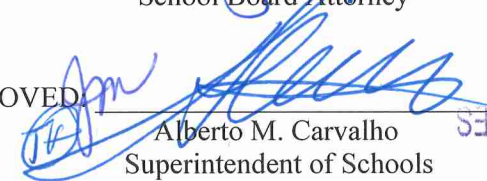
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| Contract Number | Contract Title                                      | Board Approval Date | #of Extensions Granted | Board Approved Amount | Board Approved Term | #of Extensions Used | Current Contract Expenditures | New Contract Amount | New Contract Term       | Reason For Contract extension vs. re-Bid                                         |
|-----------------|-----------------------------------------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|-------------------------------|---------------------|-------------------------|----------------------------------------------------------------------------------|
| 064-NN04        | ITB: HVAC Parts And Supplies, Manufacturer Discount | July 17, 2013       | 3 – 1 year terms       | \$5,000,000           | 2 years             | 1                   | \$2,373,781.22                | \$1,300,000         | 7/17/16 through 1/16/17 | Safety to life services needed. New Bid will be released before expiration date. |

REVIEWED:

  
School Board Attorney

APPROVED:

  
Alberto M. Carvalho  
Superintendent of SchoolsFINANCIAL SERVICES  
MAY 10 2016

MYT:cw

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SUPERINTENDENT'S OFFICE

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16-CD-1743-ALG

## CONTRACT EXTENSION SUMMARY

Contract No.: 064-NN04

Contract Title: HVAC PARTS AND SUPPLIES, MANUFACTURER DISCOUNT

Board Meeting Date: July 17, 2013 – Agenda Item F-60

Purpose of Contract: The purpose of this ITB is to secure single, fixed, percentage discounts from the Manufacturer's Suggested Retail Price (MSRP) list, to purchase HVAC equipment, parts and supplies and air-conditioning control parts, for Maintenance Operations

Initial Award Amount: \$5,000,000

Initial Contract Award Period and Extension: July 17, 2013 – July 16, 2015  
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$2,500,000

Current Extension Period: July 17, 2015 – July 16, 2016

Recommended Extension Award Amount: \$1,300,000

Recommended Extension Period: July 17, 2016 – January 16, 2017  
This is the second extension of the contract. The awardees have agreed to extend for an additional six (6) months period, by letter, on file.

Vendors Recommended for Contract Extension: Ten (10)

Allied Control Inc. M/WBE  
Century/ AAA, Ltd, d.b.a AAA Supply  
Con-Air Industries, Inc.  
Condo Electric Industrial Supply, Inc. M/WBE  
Design Controls, Inc., d.b.a DCI Systems Group SBE/MBE  
Economic Electric Motors  
P.E.C.O Enterprise, Inc. M/WBE & SBE/MBE  
Stromquist & Co., Inc  
Trane U.S., Inc.  
Waco Filters Corporation

Cost Savings: Yes √ This item has multiple awardees. The following awardee(s) have provided additional discounts during this contract extension period: Design Controls, Inc., d.b.a. DCI Systems Group has offered 2% and P.E.C.O. Enterprises, Inc., 1%, from the Manufacturer's Suggested Retail Price (MSRP) list for the items awarded. Should the District seek to purchase items from this vendor, a cost savings may be obtained.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional six (6) months period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of April 2016, indicated an annual index increase of 0.4%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Inasmuch as the contract awarded by The School Board of Broward County, Florida is structured differently than M-DCPS, and Miami-Dade County is using this M-DCPS contract for its services, benchmarking cannot be conducted.

Authorization to proceed with extension: ☒ Approved  
☐ Denied

H. Rose

Heather Rose, Procurement Analyst

Date: 6/2/16

M. Thelwell

Melody Y. Thelwell, Chief Procurement Officer

Date: 6/2/16.