

MEMORANDUM

April 5, 2016  
M0345-MYT  
MYT/995-1434

**RUSH**

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer *J. Marte*

FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services *M. Thelwell*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
026-PP06	Emergency Debris and Hazardous Tree Removal	May 7, 2014	4	N/A	1 year	1	\$0.00	N/A	05/07/16 through 05/06/17	There is no fiscal advantage or operational advantage to rebidding. Any future project cost would be market based.

*Hurricane Preparedness*

REVIEWED: *[Signature]* 4/5/16  
School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

MYT:cw

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SUPERINTENDENT'S OFFICE

FINANCIAL SERVICES  
MI # 9180  
2016 APR 11 AM 9:47

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## CONTRACT EXTENSION SUMMARY

Contract No.: 026-PP06

Contract Title: Emergency Debris and Hazardous Tree Removal

Board Meeting Date: May 7, 2014                      Agenda Item: F-62

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to provide emergency debris and hazardous tree-removal services for Maintenance Operation.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: May 7, 2014 – May 6, 2015  
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: May 7, 2015 – May 6, 2016

Recommended Extension Award Amount: N/A

Recommended Extension Period: May 7, 2016 – May 6, 2017  
This is the second extension of the contract. The awardees have agreed to extend for an additional one year period, by letter, on file.

Vendors Recommended for Contract Extension: Five (5)

Ashbritt, Inc  
Ceres Environmental Services, Inc  
DRC Emergency Services, LLC  
G7 Holdings, Inc. d.b.a. Garbageman.com    **SBE, MBE**  
SFM Services, Inc.

Cost Savings: N/A

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. This extension is based on the terms, and conditions contained in the original contract approved by the School Board.

Approved

Denied

Procurement Analyst: C. Vanuh

Date: 3/2/16

Melody Thelwell, Chief Procurement Officer

Date: \_\_\_\_\_