

MEMORANDUM

April 4, 2016
M0341-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer *J. Marte*

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services *M. Thelwell*

RUSH

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	#of Extensions Granted	Board Approved Amount	Board Approved Term	#of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
ITB-14-036-AC	Fresh Produce	June 17, 2015	4	\$8,500,000	1 year	0	\$4,619,403 (as of 4/4/16)	\$8,500,000	7/1/16 through 6/30/17	This is the first contract extension being utilized for a new program. The District will benefit from an estimated savings of \$130,000 by taking advantage of purchasing commodity processed apple slices.

Working on new bid - need to get thru summer.

REVIEWED: *[Signature]* 4/11/16
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

FINANCIAL SERVICES
M/T # 0130

2016 APR 12 AM 11:00
SUPERINTENDENT'S OFFICE

2016 APR 12 AM 8:57

MYT:cw