

MEMORANDUM

SUPERINTENDENT'S OFFICE
2016 JAN 29 AM 10:39

January 22, 2016
M323-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

Contract Number	Contract Title	Board Approval Date	# of Extensions Granted	Board Approved Amount	Board Approved Term	# of Extensions Used	Current Contract Expenditures	New Contract Amount	New Contract Term	Reason For Contract extension vs. re-Bid
009-PP04	Wiring, Telecommunication and Installation	January 15, 2014	3	\$8,000,000	2 year;	0	\$	\$4,000,000	10/1/16 through 9/30/17	Due to the changing timeline and requirements for E-Rate, a contract extension is being recommended at this time. Procurement is working with ITS to finalize new solicitations for these services and should be released prior to August 2016.

REVIEWED:  01/27/16
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

FINANCIAL SERVICES
M323 # 9130
2016 JAN 28 PM 12:46

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CONTRACT EXTENSION SUMMARY

Contract No.: 009-PP04

Contract Title: WIRING, TELECOMMUNICATION AND INSTALLATION

Board Meeting Date: January 15, 2014 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to purchase, at firm unit prices, materials and labor, to install wiring for voice and data systems and to provide underground conduit and raceway, in schools and other buildings, for Information Technology Services.

Initial Award Amount: \$8,000,000

Initial Contract Award Period and Extension: October 1, 2014 – September 30, 2016
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$4,000,000

Recommended Extension Period: October 1, 2016 – September 30, 2017
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Five (5)

ATCi Communications, Inc., with 1% discount
Quality Wiring, Inc.
Structured Cabling Solutions, Inc.
Tropical Communications, Inc.
Universal Cabling Systems, Inc.

Cost Savings: Yes

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices, continuity of service, as well as benefits from the e-rate program. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.

Authorization to proceed with extension: Approved
 Denied



Melody Y. Thelwell, Chief Procurement Officer

Date: 1/21/16