

MEMORANDUM

**RUSH**

June 12, 2015  
M0282-MYT  
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**


The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

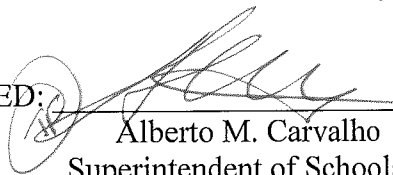
<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
052-PP10	PROVIDE AMERICAN SIGN-LANGUAGE INTERPRETATION/ TRANSLITERATION, CAPTION AND/OR COMPUTER-ASSISTED TRANSCRIPTION SERVICES	\$596,447	07/01/15 – 09/30/15

2015 JUL 15 AM 11:17

FINANCIAL SERVICES  
VI # 9130

2015 JUL 15 AM 11:45  
SUPERINTENDENT'S OFFICE

REVIEWED:  7/15/15  
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

MYT:mh

**CONTRACT EXTENSION SUMMARY**

Contract No.: 052-PP10

Contract Title: PROVIDE AMERICAN SIGN-LANGUAGE INTERPRETATION/  
TRANSLITERATION, CAPTION AND/OR COMPUTER-ASSISTED  
TRANSCRIPTION SERVICES

Board Meeting Date: June 18, 2014 – Agenda Item C-14

Purpose of Contract: The purpose of this contract is to provide American sign-language interpretation/transliteration services to students, who are deaf or hard of hearing, through the Division of Special Education (SPED).

Initial Award Amount: \$1,450,000

Initial Contract Award Period and Extension: July 1, 2014 – June 30, 2015  
One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: NA

Current Extension Period: NA

Recommended Extension Award Amount: \$596,447

Recommended Extension Period: July 1, 2015 – September 30, 2015  
This is the first extension of the contract. The awardees have agreed to extend for an additional ninety (90) days period, by letter, on file.

Vendors Recommended for Contract Extension: Three (3)

Accessible Communication for the Deaf, Inc.  
Nationwide Interpreter Resource, Inc.  
SignTalk, LLC

Cost Savings: Yes  SignTalk, LLC 2.5% or \$3,650. In addition, the overall contract amount has been reduced to reflect expenditures.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) days period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.