

MEMORANDUM

May 18, 2015
M0276-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. All listed contract extensions have a negotiated savings and/or a contract reduction, unless otherwise noted under each item. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 071-LL04	INFORMATION TECHNOLOGY CONSULTANTS	\$804,000	05/16/15 – 08/15/15

2015 MAY 19 PM 2:42

FINANCIAL SERVICES
MAY 19 2015SUPERINTENDENT'S OFFICE
2015 MAY 20 PM 12:13

SUPERINTENDENT'S OFFICE

2015 MAY 20 PM 12:03

REVIEWED:

School Board Attorney

5/19/15

APPROVED:

Alberto M. Carvalho
Superintendent of Schools

JAD

MYT/mh

CONTRACT EXTENSION SUMMARY

Contract No.: 071-LL04

Contract Title: INFORMATION TECHNOLOGY CONSULTANTS

Board Meeting Date: May 16, 2012 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to purchase various information technology consulting services, for Information Technology Services.

Initial Award Amount: \$15,000,000

Initial Contract Award Period and Extension: May 16, 2012 – May 15, 2014
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$3,485,638

Current Extension Period: May 16, 2014 – May 15, 2015

Recommended Extension Award Amount: \$804,000

Recommended Extension Period: May 16, 2015 – August 15, 2015
This is the second extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

Business Information Technology Solutions.Com, Inc.

Lecos, LLC

P2P Staffing Corporation, d.b.a. Tek Partners

Signature Commercial Solutions, LLC, d.b.a. Signature Consultants

Cost Savings: Yes ✓

The reduction in the recommended extension award in the amount of \$804,000, compared to the original award reflects actual expenditures.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2015, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.