

MEMORANDUM

April 15, 2015
M0275-MYT
MYT/995-1434

2015 MAY -8 AM 11:12

TO: Mr. Alberto M. Carvalho, Superintendent of Schools
THROUGH: Judith M. Marte, Chief Financial Officer
FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

FINANCIAL SERVICES
MAY 14 01:30

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

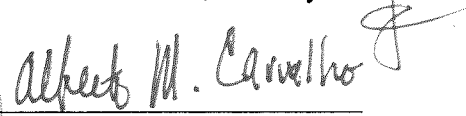

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
023-NN05	MARCHING BAND UNIFORMS	\$100,000	02/14/15 – 02/13/17
(This extension was previously approved on February 6, 2015. However, two (2) vendors missed the original deadline for submission of their documents, hence the late request for their inclusion.)			
071-NN03	DELIVERY OF PREPARED SUMMER SNACKS AND LUNCHESES	\$217,462	05/07/15 – 05/06/16
021-PP06	EMERGENCY CLEANUP AND RESTORATION SERVICES	\$200,000	05/07/15 – 05/06/16
026-PP06	EMERGENCY DEBRIS AND HAZARDOUS TREE REMOVAL	N/A	05/07/15 – 05/06/16
046-NN09	RESTROOM PANELS, SUPPLY AND INSTALL	\$250,430	05/07/15 – 05/06/16
038-PP09	GREASE TRAP, SEPTIC TANK AND STORM-DRAIN PUMP-OUT AND REPAIR SERVICES	\$62,700	05/07/15 – 05/06/16

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Mr. Alberto M. Carvalho
April 15, 2015
Page 2

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
033-NN04	E10 AND DIESEL NO. 2 FUEL, NORTH AND SOUTH OF FLAGLER STREET – TRANSPORT DELIVERY	\$10,756,000	05/08/15 – 05/07/16
015-MM03	FOODSERVICE, LARGE EQUIPMENT	\$1,526,260	05/08/15 – 05/07/16
021-LL10	BAD CHECK COLLECTION SERVICES (REBID)	N/A	05/11/15 – 05/10/16
037-LL01	WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN	\$92,070	05/12/15 – 05/11/16
021-MM03	SANITATION AND CLEANING- SUPPLY PROGRAM	\$430,465	05/14/15 – 05/13/16

REVIEWED:  5/7/15
School Board Attorney

APPROVED: 
 Alberto M. Carvalho
Superintendent of Schools

MYT:aay

CONTRACT EXTENSION SUMMARY

Contract No.: 033-NN04

Contract Title: E10 AND DIESEL NO. 2 FUEL, NORTH AND SOUTH OF FLAGLER STREET – TRANSPORT DELIVERY

Board Meeting Date: May 8, 2013 – Agenda Item E-147

Purpose of Contract: The purpose of this contract is to purchase, at firm service charges, with escalation/de-escalation of fuel prices based on the OPIS average rack price for fuel quantities, as may be required, of E10 and Diesel No. 2 fuel, north and south of Flagler street, transport delivery, for the Department of Transportation Vehicle Maintenance.

Initial Award Amount: \$36,200,000

Initial Contract Award Period and Extension: May 8, 2013 – May 7, 2015
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$10,756,000

Recommended Extension Period: May 8, 2015 – May 7, 2016
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Three (3)

Mansfield Oil Company of Gainesville, Inc.
Petroleum Traders Corporation
Hightowers Petroleum Company

Cost Savings: Yes The overall contract amount has been decreased by \$7,344,000.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2015, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against The School Board of Broward County, Florida, and the State of Florida, however, since there were differences in the bid specifications, a price comparison could not be performed.

There are currently no registered SBE/MBE vendors for this category.