

MEMORANDUM

April 15, 2015  
M0275-MYT  
MYT/995-1434

2015 MAY -8 AM 11:12

TO: Mr. Alberto M. Carvalho, Superintendent of Schools  
THROUGH: Judith M. Marte, Chief Financial Officer  
FROM: Melody Y. Thelwell, Chief Procurement Officer  
Procurement Management Services

FINANCIAL SERVICES  
MAY 14 01:30

**SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

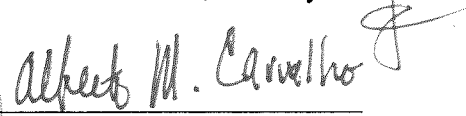

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
023-NN05	MARCHING BAND UNIFORMS	\$100,000	02/14/15 – 02/13/17
(This extension was previously approved on February 6, 2015. However, two (2) vendors missed the original deadline for submission of their documents, hence the late request for their inclusion.)			
071-NN03	DELIVERY OF PREPARED SUMMER SNACKS AND LUNCHES	\$217,462	05/07/15 – 05/06/16
021-PP06	EMERGENCY CLEANUP AND RESTORATION SERVICES	\$200,000	05/07/15 – 05/06/16
026-PP06	EMERGENCY DEBRIS AND HAZARDOUS TREE REMOVAL	N/A	05/07/15 – 05/06/16
046-NN09	RESTROOM PANELS, SUPPLY AND INSTALL	\$250,430	05/07/15 – 05/06/16
038-PP09	GREASE TRAP, SEPTIC TANK AND STORM-DRAIN PUMP-OUT AND REPAIR SERVICES	\$62,700	05/07/15 – 05/06/16

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Mr. Alberto M. Carvalho  
April 15, 2015  
Page 2

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
033-NN04	E10 AND DIESEL NO. 2 FUEL, NORTH AND SOUTH OF FLAGLER STREET – TRANSPORT DELIVERY	\$10,756,000	05/08/15 – 05/07/16
015-MM03	FOODSERVICE, LARGE EQUIPMENT	\$1,526,260	05/08/15 – 05/07/16
021-LL10	BAD CHECK COLLECTION SERVICES (REBID)	N/A	05/11/15 – 05/10/16
037-LL01	WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN	\$92,070	05/12/15 – 05/11/16
021-MM03	SANITATION AND CLEANING- SUPPLY PROGRAM	\$430,465	05/14/15 – 05/13/16

REVIEWED:  5/7/15  
School Board Attorney

APPROVED:   
 Alberto M. Carvalho  
Superintendent of Schools

MYT:aay

## CONTRACT EXTENSION SUMMARY

Contract No.: 021-LL10

Contract Title: BAD CHECK COLLECTION SERVICES (REBID)

Board Meeting Date: May 11, 2011 – Agenda Item E-143

Purpose of Contract: The purpose of this contract is to provide bad check collection services, for the Office of the Controller.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: May 11, 2011 – May 10, 2012  
One (1) year, with an option to extend for six (6) additional one (1) year period and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: May 11, 2014 – May 10, 2015

Recommended Extension Award Amount: N/A

Recommended Extension Period: May 11, 2015 – May 10, 2016  
This is the fourth extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

TJEM, Inc., d.b.a. CheckCare

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2015, indicated an increase of 0.2%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.