

MEMORANDUM

February 6, 2015
M0260-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

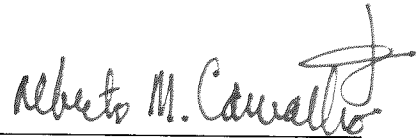
<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
016-KK11	SECURITY-SYSTEMS SERVICES CONTRACT	\$376,183	02/10/15 - 05/09/15
020-PP06	DOORS, WOOD	\$50,000	02/12/15 - 02/11/16
063-MM03	CAFETERIA SMALLWARES	\$102,958	02/13/15 - 02/12/16
028-NN10	UNDERWRITING SERVICES	N/A	02/13/15 - 02/12/16
023-NN05	MARCHING BAND UNIFORMS	\$100,000	02/14/15 - 02/13/17
009-MM06	BRAKE DRUMS AND BRAKE-LINING KITS	\$155,606	02/15/15 - 02/14/16

SUPERINTENDENT'S OFFICE
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<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
010-NN09	SECURITY CAMERA SYSTEMS- FURNISH AND INSTALL	\$47,571	03/13/15 – 06/30/15

REVIEWED:  2/25/15
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

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FINANCIAL SERVICES
VI # 0190

CONTRACT EXTENSION SUMMARY

Contract No.: 063-MM03

Contract Title: CAFETERIA SMALLWARES

Board Meeting Date: February 13, 2013 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of cafeteria kitchen smallwares and utensils, and preapprove a list of eligible vendors to be quoted for additional items under these categories, for the Department of Food and Nutrition and Hospitality Services.

Initial Award Amount: \$800,000

Initial Contract Award Period and Extension: February 13, 2013 – February 12, 2015
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$102,958

Recommended Extension Period: February 13, 2015 – February 12, 2016
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Faycroft Interior & Purchasing, Inc.
General Hotel & Restaurant Supply Corp.

Cost Savings: Yes Overall contract amount has been decreased by \$297,042, to reflect the actual expenditures of this service.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2014, indicated an annual index increase of 0.8%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.