

MEMORANDUM

February 6, 2015
M0260-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

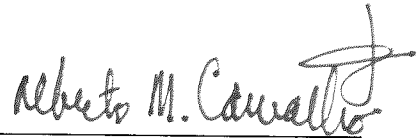
<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
016-KK11	SECURITY-SYSTEMS SERVICES CONTRACT	\$376,183	02/10/15 - 05/09/15
020-PP06	DOORS, WOOD	\$50,000	02/12/15 - 02/11/16
063-MM03	CAFETERIA SMALLWARES	\$102,958	02/13/15 - 02/12/16
028-NN10	UNDERWRITING SERVICES	N/A	02/13/15 - 02/12/16
023-NN05	MARCHING BAND UNIFORMS	\$100,000	02/14/15 - 02/13/17
009-MM06	BRAKE DRUMS AND BRAKE-LINING KITS	\$155,606	02/15/15 - 02/14/16

SUPERINTENDENT'S OFFICE
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<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
010-NN09	SECURITY CAMERA SYSTEMS- FURNISH AND INSTALL	\$47,571	03/13/15 – 06/30/15

REVIEWED:  2/25/15
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

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FINANCIAL SERVICES
VI # 0190

CONTRACT EXTENSION SUMMARY

Contract No.: 009-MM06

Contract Title: BRAKE DRUMS AND BRAKE-LINING KITS

Board Meeting Date: February 15, 2012 – Agenda Item F-60

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of brake drums and brake-lining kits, for the Department of Transportation, Vehicle Maintenance stock.

Initial Award Amount: \$288,802

Initial Contract Award Period and Extension: February 15, 2012 – February 14, 2013
One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$128,292

Current Extension Period: February 15, 2014 – February 14, 2015

Recommended Extension Award Amount: \$155,606

Recommended Extension Period: February 15, 2015 – February 14, 2016
This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Total Truck Parts, Inc.

Cost Savings: Yes The reduction in the recommended extension award, in the amount of \$133,196, compared to the original award, reflects actual expenditures.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2014, indicated an annual index increase of 0.8%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the State of Florida contract, however, the terms and conditions are not similar, therefore, benchmarking could not be performed.

There are currently no SBE, MBE vendors registered for this category.