

MEMORANDUM

January 27, 2015

M0258-MYT

MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by School Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
045-MM04	SPECIALIZED REPAIRS REBUILDING/TRANSMISSION REPAIR SERVICE	\$38,293	12/05/14 – 03/04/15
062-MM04	ORIGINAL EQUIPMENT MANUFACTURER'S (OEM) REPLACEMENT PARTS AND SERVICE	\$126,941	12/05/14 – 03/04/15
001-MM04	AUTOMOTIVE REPAIR SERVICE AND SPECIALIZED REPAIRS FOR SCHOOL BOARD VEHICLES	\$219,574	12/06/14 – 03/05/15
067-LL03	CAFETERIA REFRIGERATION AND WARMING EQUIPMENT	\$250,000	12/14/14 – 03/13/15
023-LL10	TEENAGE PREGNANCY PROGRAM (TAP) CHILD-CARE SERVICES FOR CHILDREN WHO MEET LEGISLATIVE ELIGIBILITY REQUIREMENTS FOR THE 2010-2011 SCHOOL YEAR	\$150,000	01/01/15 – 06/30/15
021-NN06	AUTOMOTIVE/INDUSTRIAL BATTERIES	\$28,340	01/01/15 -03/31/15

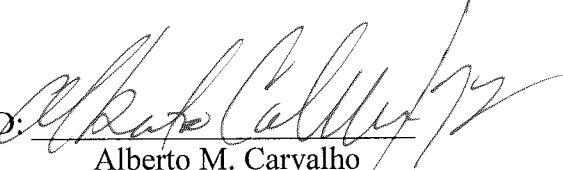
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001-MM04
067-LL03
023-LL10
FINANCIAL SERVICES
JMT # 0130

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001-MM04
067-LL03
023-LL10
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034-KK11	DISPOSAL OF HAZARDOUS WASTE/NON-HAZARDOUS WASTE, AND PHOTO WASTE AND CHEMICALS	\$17,579	01/01/15 – 03/31/15
059-KK07	DIESEL FUEL #2 FOR SCHOOLS SOUTH OF FLAGLER STREET (TANK WAGON DELIVERY)	\$93,439	01/01/15 – 12/31/15

REVIEWED:  1/30/15
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

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CONTRACT EXTENSION SUMMARY

Contract No.: 067-LL03

Contract Title: CAFETERIA REFRIGERATION AND WARMING EQUIPMENT

Board Meeting Date: December 14, 2011 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of cafeteria refrigeration and warming equipment, for the Department of Food and Nutrition.

Initial Award Amount: \$2,332,245

Initial Contract Award Period and Extension: December 14, 2011 – December 13, 2013
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$1,166,000

Current Extension Period: December 14, 2013 – December 13, 2014

Recommended Extension Award Amount: \$250,000

Recommended Extension Period: December 14, 2014 – March 13, 2015
This is the final extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Lace Foodservice Corporation – MWBE
Great Lakes Hotel Supply Company

Cost Savings: Yes ☒ The overall contract amount has been decreased by \$166,000. Vendors have not increased prices for four years, although there have been two industry increases. Current market prices for these bid items are approximately 10% higher.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.