

MEMORANDUM

GOVERNMENT SERVICES
01/14/15 11:31:29

January 14, 2015
M0256-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
014-KK07	DIESEL FUEL #2 FOR SCHOOLS NORTH OF FLAGLER STREET, TANK WAGON DELIVERY	\$32,450	01/31/15 – 04/30/15
011-LL01	AUDITORIUM SEATING	\$100,000	01/12/15 – 04/11/15
037-KK11	FUEL-STORAGE TANKS AND MONITORING SYSTEMS: INSPECTION, REPAIR, AND REPLACEMENT	\$93,500	01/12/15 – 06/30/15
009-LL08	TRANSPORTATION FOR SPECIAL NEEDS STUDENTS	\$67,357	01/12/15 – 06/30/15
033-KK11	MULTIFUNCTIONAL DEVICES, COPYING EQUIPMENT, SERVICE AND SUPPLIES	\$2,395,446	01/12/15 – 01/11/16

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Mr. Alberto M. Carvalho
January 14, 2015
Page 2

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
008-KK06	PAINTING AND INCIDENTAL WORK	\$29,204	01/13/15 – 04/12/15
022-NN04	LIFT STATION REPAIR	\$158,183	01/16/15 – 06/30/15
003-MM03	MOBILE CAFETERIA TABLES	\$163,000	01/18/15 – 01/17/16
QAP 301001F1 (Contract 661873)	LONG-DISTANCE TELEPHONE SERVICE	\$231,449	07/01/15 – 06/30/16

REVIEWED:


School Board Attorney

APPROVED:


Alberto M. Carvalho
Superintendent of Schools

MYT:aay

CONTRACT EXTENSION SUMMARY

Contract No.: 033-KK11

Contract Title: MULTIFUNCTIONAL DEVICES, COPYING EQUIPMENT, SERVICE AND SUPPLIES

Board Meeting Date: January 12, 2011 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, lease and maintain, at a firm unit price, quantities, as may be required, of multifunctional devices, copying equipment, service and supplies, for Miami-Dade County Public Schools and various administrative offices.

Initial Award Amount: \$6,000,000

Initial Contract Award Period and Extension: January 12, 2011 – January 11, 2013
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$3,395,335

Current Extension Period: January 12, 2014 – January 11, 2015

Recommended Extension Award Amount: \$2,395,446

Recommended Extension Period: January 12, 2015 – January 11, 2016
This is the final extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

Barlop, Inc.

Ricoh USA, Inc.

TGI Office Automation, LLC

Toshiba America Business Solutions, Inc.

Cost Savings: Yes The reduction in the recommended extension award, in the amount of \$2,395,446, compared to the original award, reflects actual expenditures.

Justification: It is considered to be in the best interest of the District to extend this contract, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, therefore, benchmarking could not be performed.

There are currently no registered SBE/MBE vendors for this category.