

MEMORANDUM

July 3, 2014
M0196-MYT
MYT/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Judith M. Marte, Chief Financial Officer *J. Marte*

FROM: Melody Y. Thelwell, Chief Procurement Officer
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 037-LL01	WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN	\$155,000	05/12/14 – 05/11/15 (REVISED)

REVIEWED: *[Signature]* 7/8/14
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

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977-02 14-1306

CONTRACT EXTENSION SUMMARY
(REVISED)

Contract No.: 037-LL01

Contract Title: WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN

Board Meeting Date: May 11, 2011 – Agenda Item F-60

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, all labor, materials, equipment, services, permits, licenses, insurance, and transportation, for maintenance of wastewater-treatment plants, for Maintenance Operations.

Initial Award Amount: \$155,019

Initial Contract Award Period and Extension: May 12, 2011 – May 11, 2012
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$155,019

Current Extension Period: May 12, 2013 – May 11, 2014

Recommended Extension Award Amount: \$155,000

Recommended Extension Period: **May 12, 2014 – May 11, 2015 (Revised)**

This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Hand Utilities, Inc.

Cost Savings: No √

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of May 2014, indicated an increase of 0.4% with an annual index of 2.1%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.

There are currently no registered SBE/MBE vendors.