

MEMORANDUM

May 16, 2014
M0185-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools


THROUGH: Richard H. Hinds, Chief Financial Officer

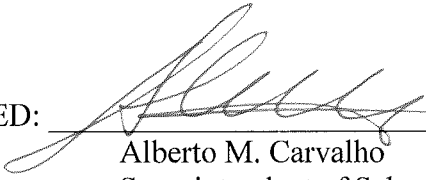
FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 048-NN05	ART AND SPECIALTY PAPER	\$330,000	06/19/14 – 06/18/15
2. 066-LL05	PAPER, LASER-PRINTER ROLLS (ITS)	\$91,440	07/02/14 – 07/01/15
3. 069-LL06	FERTILIZER, SPECIAL MIX	\$16,852	08/03/14 – 11/02/14
4. 065-KK09	BLEACHERS REPAIR AND REPLACEMENT	\$300,000	10/19/14 – 10/18/15

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

CONTRACT EXTENSION SUMMARY

Contract No.: 069-LL06

Contract Title: FERTILIZER, SPECIAL MIX

Board Meeting Date: August 3, 2011 – Agenda Item F-61

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of special mix fertilizer, for Maintenance Materials Management stock.

Initial Award Amount: \$72,345

Initial Contract Award Period and Extension: August 3, 2011 – August 2, 2012
One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$50,610

Current Extension Period: August 3, 2013 – August 2, 2014

Recommended Extension Award Amount: \$16,852

Recommended Extension Period: August 3, 2014 – November 2, 2014
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Bannerman Landscaping, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.