

MEMORANDUM

April 29, 2014
M0181-BSM
BSM/995-2414

SUPERINTENDENT'S OFFICE

2014 APR 30 PM 3:39

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry Meltz BSM*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 075-JJ07	TRANSMISSIONS – FACTORY-REBUILT	\$19,000	08/01/14 – 11/01/14
2. 064-LL06	REMANUFACTURED ENGINES	\$16,667	07/13/14 – 10/12/14

PROCUREMENT SERVICES

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

CONTRACT EXTENSION SUMMARY

Contract No.: 064-LL06

Contract Title: REMANUFACTURED ENGINES

Board Meeting Date: July 13, 2011 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of remanufactured engines, for the Department of Transportation, Vehicle Maintenance.

Initial Award Amount: \$384,475

Initial Contract Award Period and Extension: July 13, 2011 – July 12, 2012
One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$62,400

Current Extension Period: July 13, 2013 – July 12, 2014

Recommended Extension Award Amount: \$16,667

Recommended Extension Period: July 13, 2014 – October 12, 2014
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Jasper Engine and Transmission Exchange, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.